Oracle FLEXCUBE Direct Banking

Corporate Transfer and Payment Global Beneficiary Maintenance User Manual
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Corporate Transfer and Payment Global Beneficiary Maintenance User Manual
September 2013

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1. Preface

1.1. Intended Audience

This document is intended for the following audience:

- Customers
- Partners

1.2. Documentation Accessibility

For information about Oracle's commitment to accessibility, visit the Oracle Accessibility Program website at http://www.oracle.com/pls/topic/lookup?ctx=acc&id=docacc.

1.3. Access to OFSS Support

https://flexsupp.oracle.com/

1.4. Structure

This manual is organized into the following categories:

Preface gives information on the intended audience. It also describes the overall structure of the User Manual

Transaction Host Integration Matrix provides information on host integration requirements for the transactions covered in the User Manual.

Chapters post Transaction Host Integration Matrix are dedicated to individual transactions and its details, covered in the User Manual

1.5. Related Information Sources

For more information on Oracle FLEXCUBE Direct Banking Release 12.0.2.0.0, refer to the following documents:

- Oracle FLEXCUBE Direct Banking Licensing Guide

Oracle FLEXCUBE Direct Banking Installation Manuals

2. Transaction Host Integration Matrix

Legends

NH	No Host Interface Required.
★	Host Interface to be developed separately.
✓	Pre integrated Host interface available.
✕	Pre integrated Host interface not available.

Transaction Name	FLEXCUBE UBS	Third Party Host System
Beneficiary Maintenance	**NH**	**NH**
Beneficiary Template	**NH**	**NH**
Beneficiary Maintenance-Internal Transfer	**NH**	**NH**
Beneficiary Maintenance-Domestic Transfer	**NH**	**NH**
Beneficiary Maintenance - International Transfer	**NH**	**NH**
Beneficiary Maintenance – SEPA Card Payment	**NH**	**NH**

Transaction Name	FLEXCUBE UBS	Third Party Host System
Beneficiary Maintenance – SEPA CREDIT Transfer	**NH**	**NH**
Beneficiary Maintenance – UK Payments	**NH**	**NH**
Beneficiary Maintenance – Internal Remittances	**NH**	**NH**
Un map Beneficiary	**NH**	**NH**
Source Beneficiary Linkage	**NH**	**NH**
Global Beneficiary Mapping	**NH**	**NH**

3. Beneficiary Maintenance

Using this option any business user who has access can maintain the beneficiary.

The search criteria allow searching the beneficiary templates created earlier.

3.1. Beneficiary Maintenance

To go to Beneficiary Maintenance screen

1. Navigate through the menus to **Beneficiary Maintenance**. The system displays the **Beneficiary Maintenance** screen.

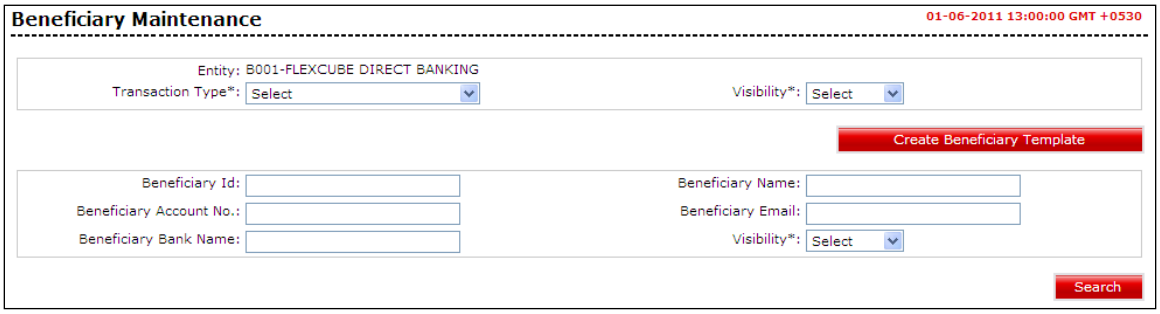
Beneficiary Maintenance

Field Description

Field Name	Description
Entity	[Mandatory, Dropdown] Select the Entity from the dropdown list

2. Click the **Search** button the system displays the Beneficiary maintenance screen.

Beneficiary Maintenance



Note: You can create new beneficiaries template for various transaction types, by selecting any transaction type and clicking the Create Beneficiary Template button. Refer section **Beneficiary Maintenance – Internal Transfer** onwards.

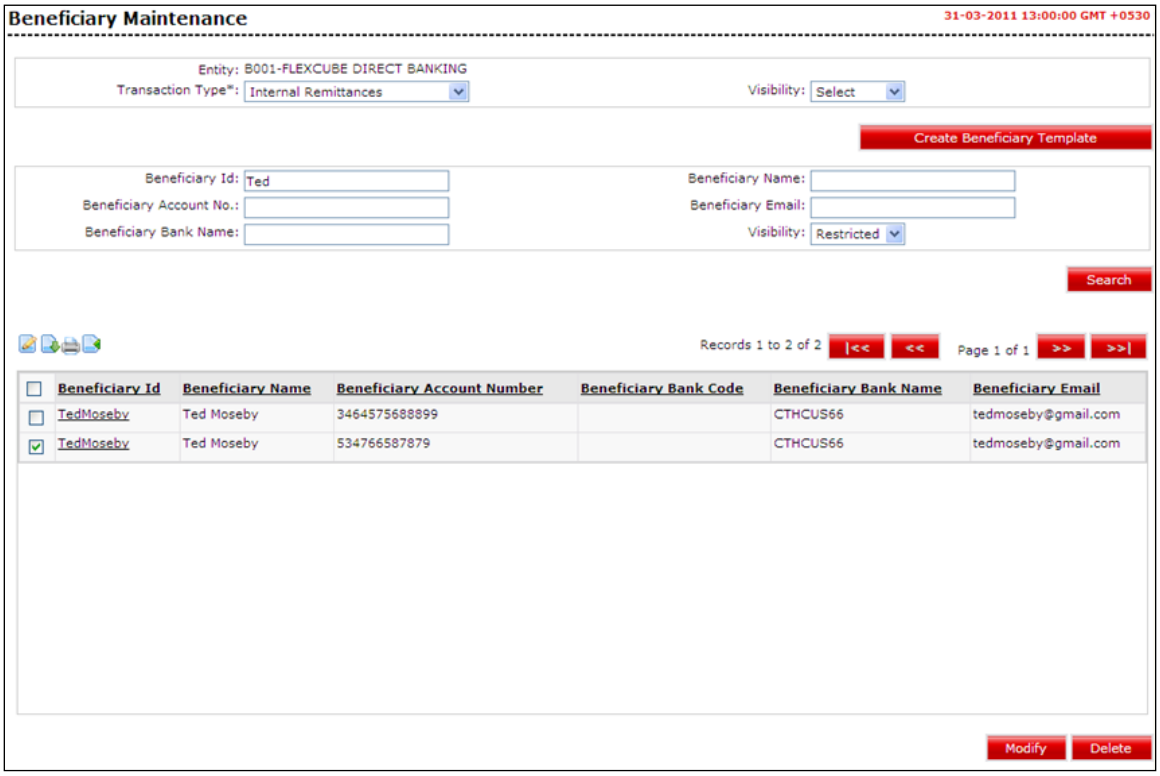
Field Description

Field Name	Description
Entity	[Display] This field displays the Entity selected
Transaction type	[Mandatory, Dropdown] Select the Transaction type from the dropdown list.

Field Name	Description
Visibility	[Mandatory, dropdown] Select the visibility of the Beneficiary from the dropdown list.
Beneficiary ID	[Optional, Alphanumeric, 10] Type the unique beneficiary ID
Beneficiary Name	[Optional, Alphanumeric, 35] Type the beneficiary name. The beneficiary name can be English or Chinese. You can enter 35 character in English and 40 characters in Chinese.
Beneficiary Account No	[Optional, Alphanumeric, 35] Type the beneficiary account number.
Beneficiary Email	[Optional, Alphanumeric, 35] Type the beneficiary email id.
Beneficiary Bank Name	[Optional, Alphanumeric, 35] Type the beneficiary bank name.
Visibility	[Mandatory, Drop-Down] Select the Beneficiary Access level from the drop-down list. The options are : • Generic • Restricted • Public • Private

3. Click the **Search** button. The system displays **Beneficiary Maintenance** screen with exiting templates that can be viewed, deleted, or modified.
   OR
   Click the Create Beneficiary Template to create a new beneficiary template.

Beneficiary Maintenance



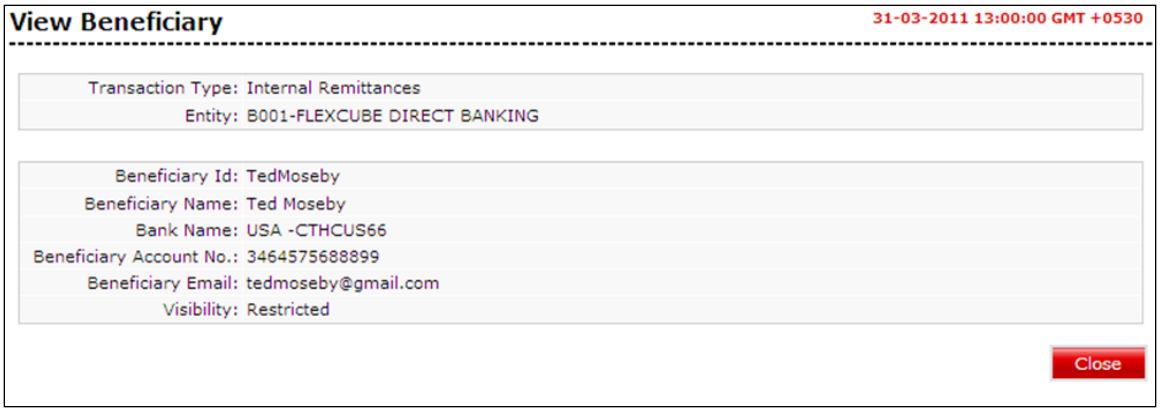
Field Description

Field Name	Description
Beneficiary ID	[Display] This column displays the Beneficiary id.
Beneficiary Name	[Display] This column displays the Beneficiary name.
Beneficiary Account Number	[Display] This column displays the Beneficiary Account number.
Beneficiary Bank Code	[Display] This column displays the Beneficiary bank code.
Beneficiary Bank Name	[Display] This column displays the Beneficiary bank name.
Beneficiary Email	[Display] This column displays the Beneficiary email.

4. Select beneficiary ID by selecting respective checkbox.

5. Click the **Delete** button to delete the selected beneficiary template. The system displays **Delete Beneficiary – Verify** screen.
   OR
   Click the **Modify** button to modify the selected beneficiary template. The system displays **Modify Beneficiary** screen.
   OR
   Click the Beneficiary Id hyperlink. The system displays beneficiary details in the **View Beneficiary** screen.

View Beneficiary



6. Click the Close button to close this screen.
7. Below screen is displayed when **Modify** button is clicked in the **Beneficiary Maintenance** screen.

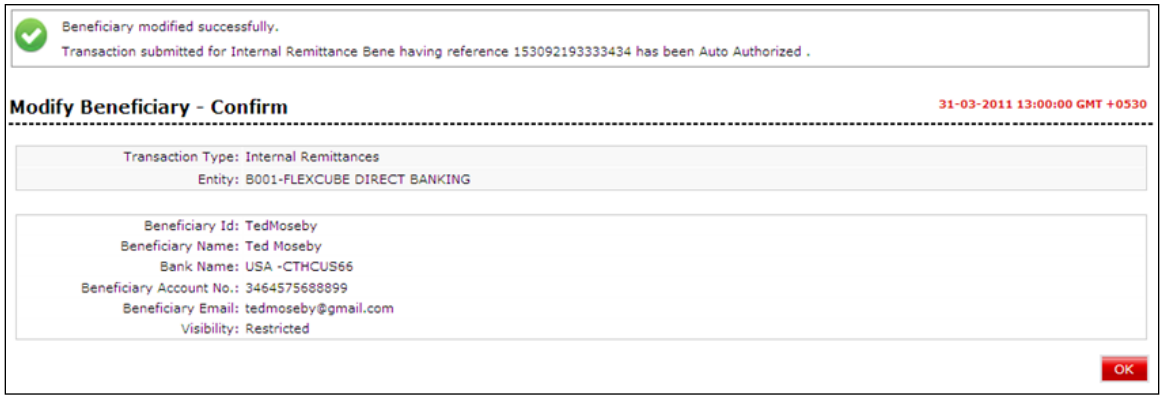
Modify Beneficiary

8. Click the **Modify** button. The system displays **Modify Beneficiary – Verify** screen.
   OR
   Click the **Back** button to navigate to the previous screen.

Modify Beneficiary – Verify

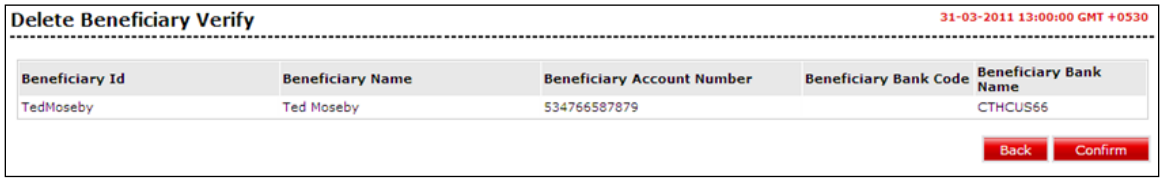
9. Click the **Confirm** button. The system displays **Modify Beneficiary – Confirm** screen.
   OR
   Click the **Change** button to change the inputs.

Modify Beneficiary – Confirm



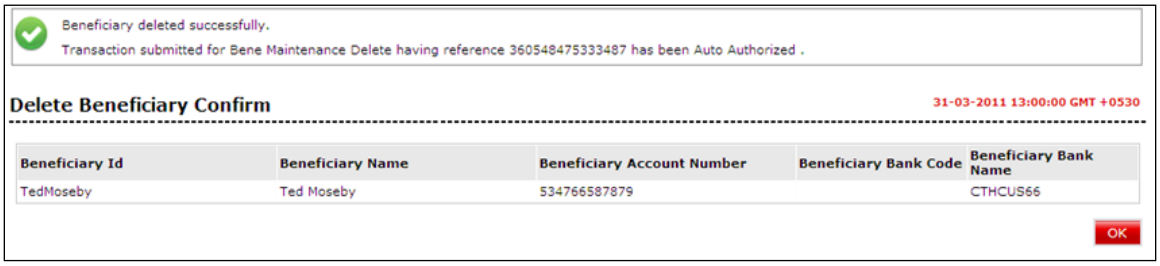
10. Click the **OK** button. The system displays **Beneficiary Maintenance** screen.
11. Below screen is displayed when **Delete** button is clicked in the **Beneficiary Maintenance** screen.

Delete Beneficiary - Verify



12. Click the **Confirm** button. The system displays **Delete Beneficiary – Confirm** screen.
    OR
    Click the **Back** button to navigate to the previous screen.

Delete Beneficiary – Confirm



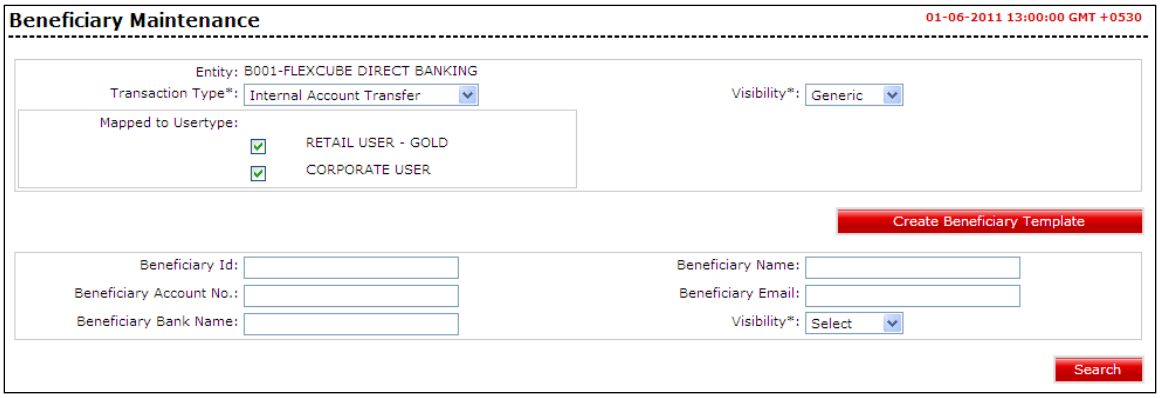
13. Click the **OK** button. The system displays **Beneficiary Maintenance** screen.

3.2. Beneficiary Maintenance- Internal Account Transfer

To maintain a beneficiary for-internal transfer

1. Navigate through the menus to **Other Maintenances** > **Beneficiary Maintenance**. The system displays the **Beneficiary Maintenance** screen.

Beneficiary Maintenance

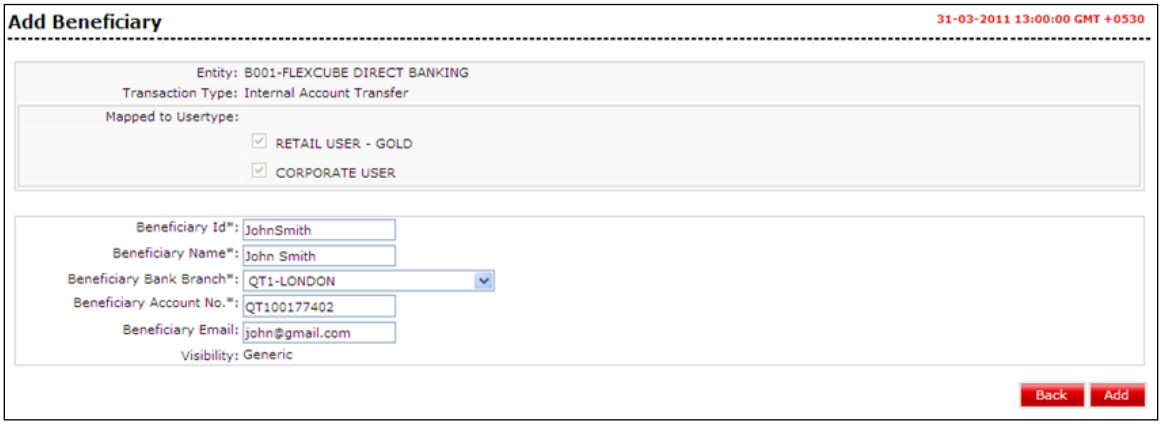


Field Description

Field Name	Description
Entity	[Display] This field displays the Entity selected.
Transaction Type	[Mandatory, Drop-Down] Select the transaction type from the drop-down list, for which template is to be created.
Visibility	[Mandatory, Drop-Down] Select the visibility, for which template is to be searched, from the drop-down list. The options are : • General • Restricted
Mapped to User type	[Mandatory, Checkbox] Click on the required checkbox to map the user type. Note: These check-boxes are displayed only when Generic option is selected in the Visibility drop-down.

2. Select the transaction type as **Internal Transfers** from the drop-down list.
3. Click the **Create Beneficiary Template** button. The system displays the **Beneficiary Maintenance - Add Beneficiary** screen.

Beneficiary Maintenance - Add Beneficiary



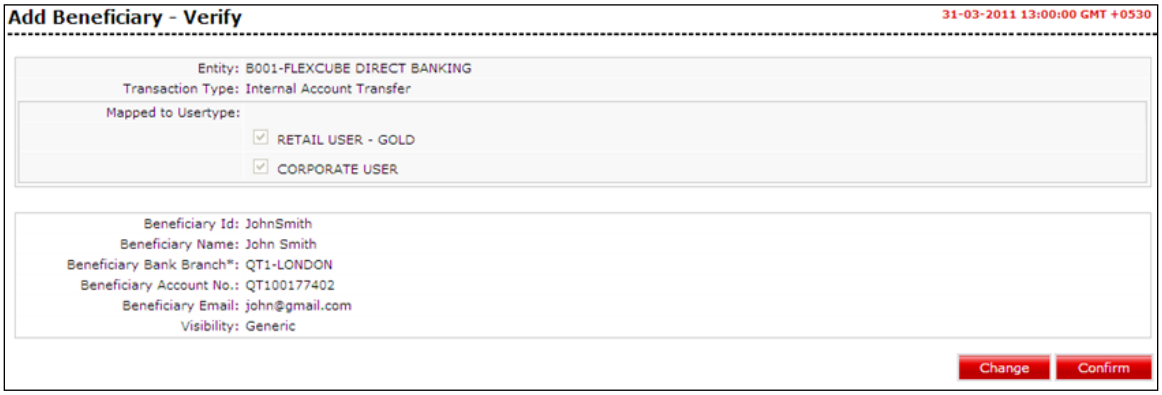
Field Description

Field Name	Description
Entity	[Display] This field displays the entity selected.
Transaction Type	[Display] This field displays the type of transaction.
Mapped to User type	[Display] This field displays the mapped user types in the form of selected checkboxes. Note: These check-boxes are displayed only when Generic option is selected in the Visibility drop-down.
Beneficiary Id	[Mandatory, Alphanumeric, 10] Type the unique beneficiary ID.
Beneficiary Name	[Mandatory, Alphanumeric, 25] Type the beneficiary name
Beneficiary Bank Branch	[Mandatory, Drop down] Select the beneficiary bank branch name of the account from the drop-down list.
Beneficiary Account No	[Mandatory, Numeric, 20] Type the beneficiary account number.
Beneficiary Email	[Optional, Alphanumeric, 255] Type the beneficiary email address.

Field Name	Description
Visibility	[Display] This field displays the Visibility selected in the previous screen.

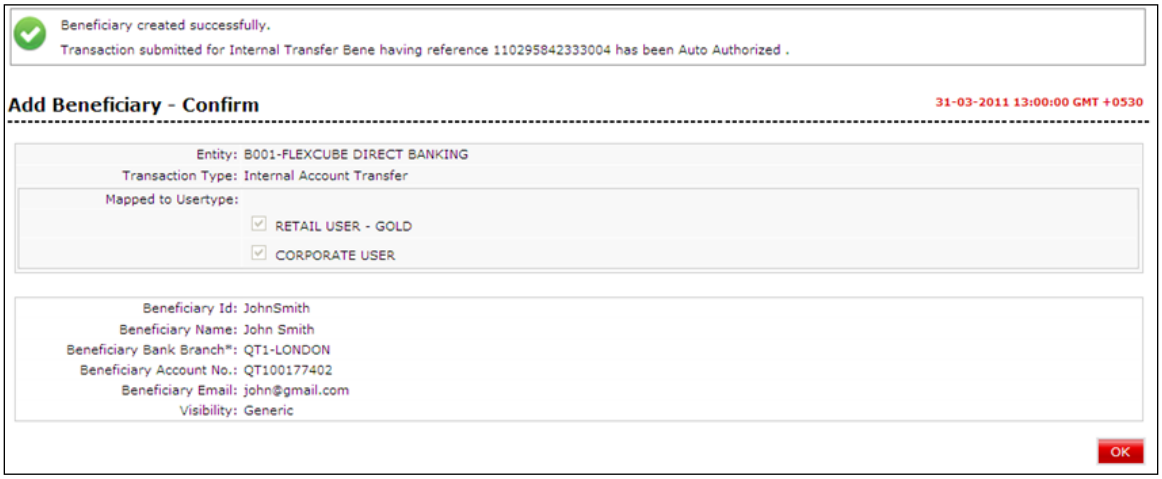
4. Enter the relevant details.
5. Click the **Back** button. The system displays the **Beneficiary Maintenance** screen.
   OR
   Click the **Add** button to create a beneficiary. The system displays the **Beneficiary Maintenance - Add Beneficiary - Verify** screen.

Add Beneficiary- Verify



6. Click the **Change** button. The system displays the **Beneficiary Maintenance - Add Beneficiary** screen.
   OR
   Click the **Confirm** button to create a beneficiary. The system displays the **Beneficiary Maintenance - Add Beneficiary - Confirm** screen with the status message.

Add Beneficiary - Confirm



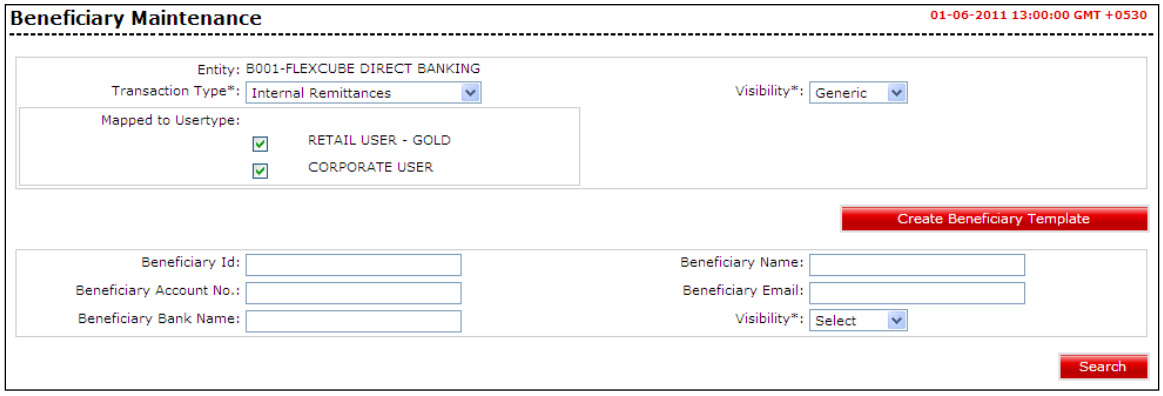
7. Click the **OK** button. The system displays the **Beneficiary Maintenance** screen.

3.3. Beneficiary Maintenance- Internal Remittances

To maintain a Beneficiary for-internal remittance

1. Navigate through the menus to **Other Maintenances** > **Beneficiary Maintenance**. The system displays the **Beneficiary Maintenance** screen.

Beneficiary Maintenance

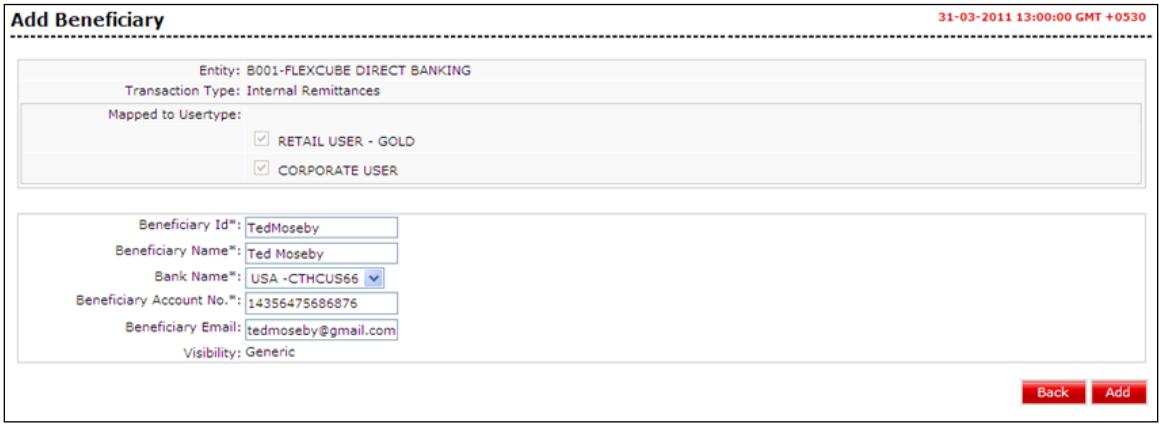


Field Description

Field Name	Description
Entity	[Display] This field displays the name of the Entity.
Transaction Type	[Mandatory, Drop-Down] Select the transaction type from the drop-down list, for which template is to be created.
Visibility	[Mandatory, Drop-Down] Select the Beneficiary Access level from the drop-down list. The options are : • Generic • Restricted
Mapped to User type	[Mandatory, Checkbox] Click on the required checkbox to map the user type. Note: These check-boxes are displayed only when Generic option is selected in the Visibility drop-down.

2. Select the transaction type as **Internal Remittances** option and visibility from the drop-down list.
3. Click the **Create Beneficiary Template** button. The system displays the **Beneficiary Maintenance - Add Beneficiary** screen.

Beneficiary Maintenance - Add Beneficiary



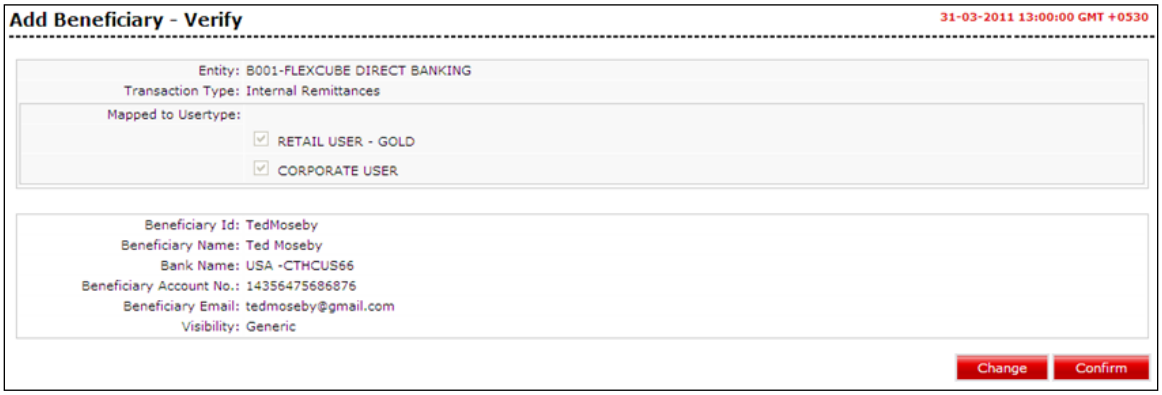
Field Description

Field Name	Description
Entity	[Display] This field displays the entity selected.
Transaction Type	[Display] This field displays the type of transaction.
Mapped to User type	[Display] This field displays the mapped user types in the form of selected checkboxes. Note: These check-boxes are displayed only when Generic option is selected in the Visibility drop-down.
Beneficiary Id	[Mandatory, Alphanumeric, 10] Type the unique beneficiary ID
Beneficiary Name	[Mandatory, Alphanumeric, 25] Type the beneficiary name
Bank Name	[Mandatory, Drop-Down] Select the bank name from the drop-down list.
Beneficiary Account No	[Mandatory, Numeric, 35] Type the beneficiary account number.
Beneficiary Email	[Optional, Alphanumeric, 255] Type the beneficiary email address.

Field Name	Description
Visibility	[Display] This field displays the visibility.

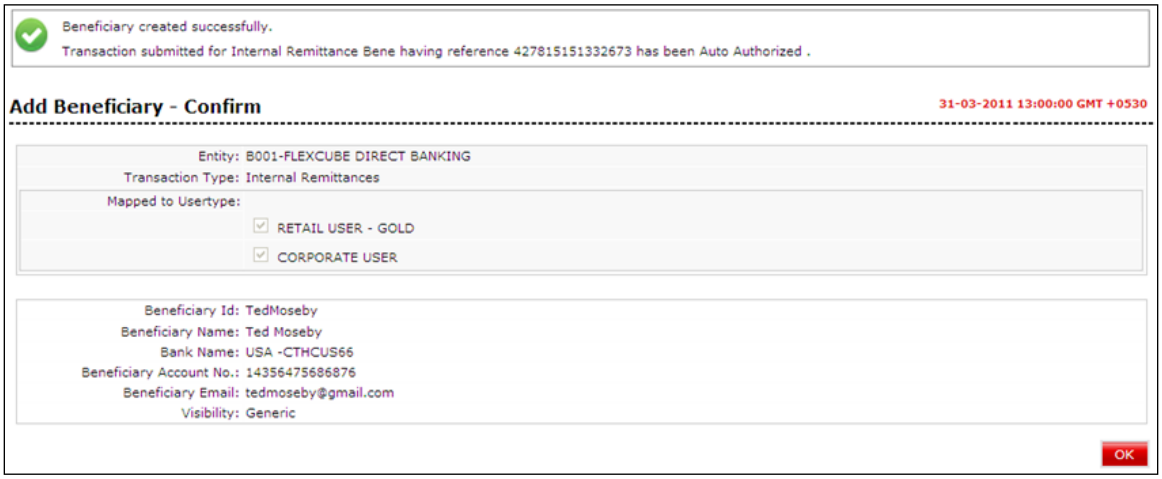
4. Enter the relevant details.
5. Click the **Back** button. The system displays the **Beneficiary Maintenance** screen.
   OR
   Click the **Add** button to create a beneficiary. The system displays the **Beneficiary Maintenance - Add Beneficiary - Verify** screen.

Add Beneficiary - Verify



6. Click the **Change** button. The system displays the **Beneficiary Maintenance - Add Beneficiary** screen.
   OR
   Click the **Confirm** button to create a beneficiary. The system displays the **Beneficiary Maintenance - Add Beneficiary - Confirm** screen with the status message.

Beneficiary Maintenance - Add Beneficiary- Internal Remittance - Confirm



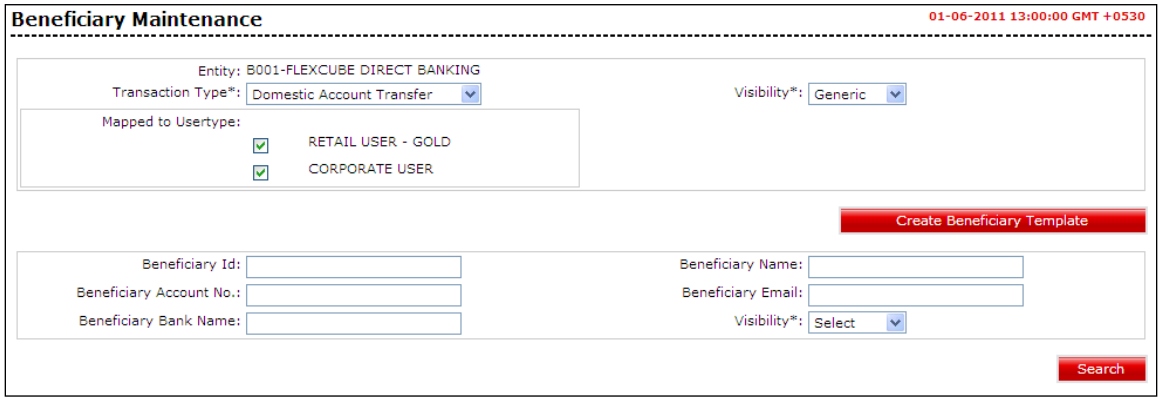
7. Click the **OK** button. The system displays the **Beneficiary Maintenance** screen.

3.4. Beneficiary Maintenance - Domestic Account Transfer

To maintain a beneficiary for-domestic remittance

1. Navigate through the menus to **Other Maintenances** > **Beneficiary Maintenance**. The system displays the **Beneficiary Maintenance** screen.

Beneficiary Maintenance

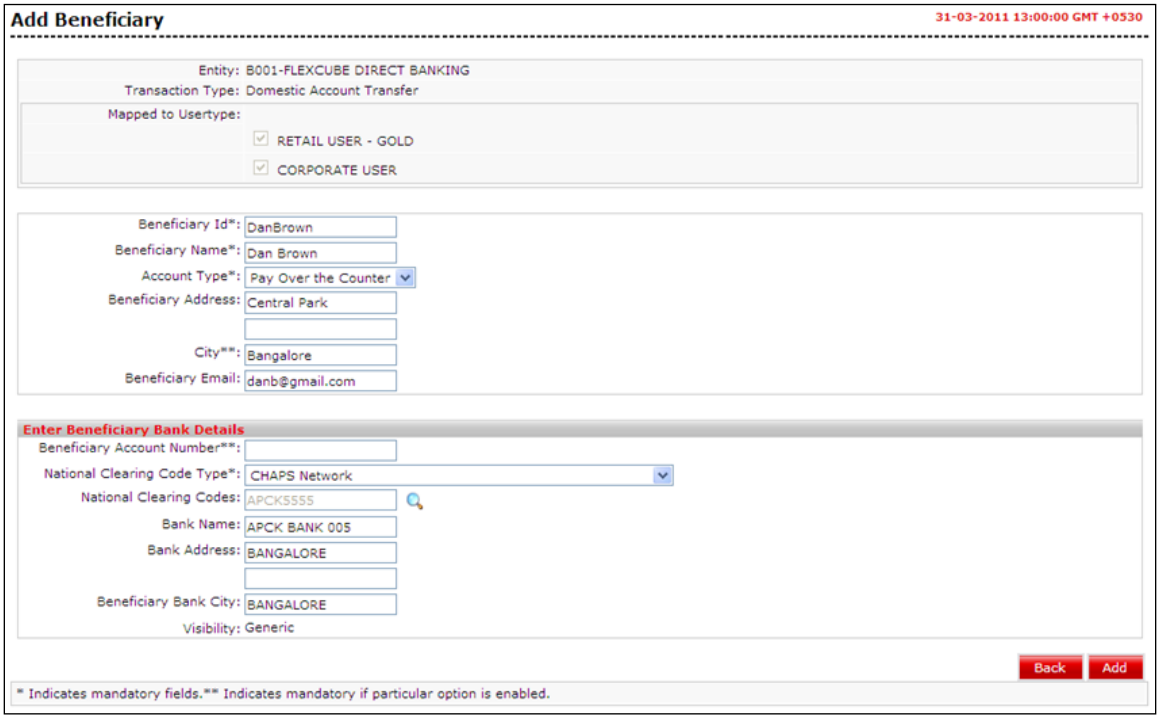


Field Description

Field Name	Description
Entity	[Display] This field displays the Entity selected.
Transaction Type	[Mandatory, Drop-Down] Select the transaction type from the dropdown list, for which template is to be created.
Visibility	[Mandatory, Drop-Down] Select the beneficiary access level from the drop-down list. The options are as follows: • Generic • Private
Mapped to User type	[Mandatory, Checkbox] Click on the required checkbox to map the user type. Note: These check-boxes are displayed only when Generic option is selected in the Visibility drop-down.

2. Select the transaction type as **Domestic Account Transfer** option and visibility from the drop-down list.
3. Click the **Create Beneficiary Template** button. The system displays the **Beneficiary Maintenance - Add Beneficiary** screen.

Beneficiary Maintenance – Add Beneficiary



Field Description

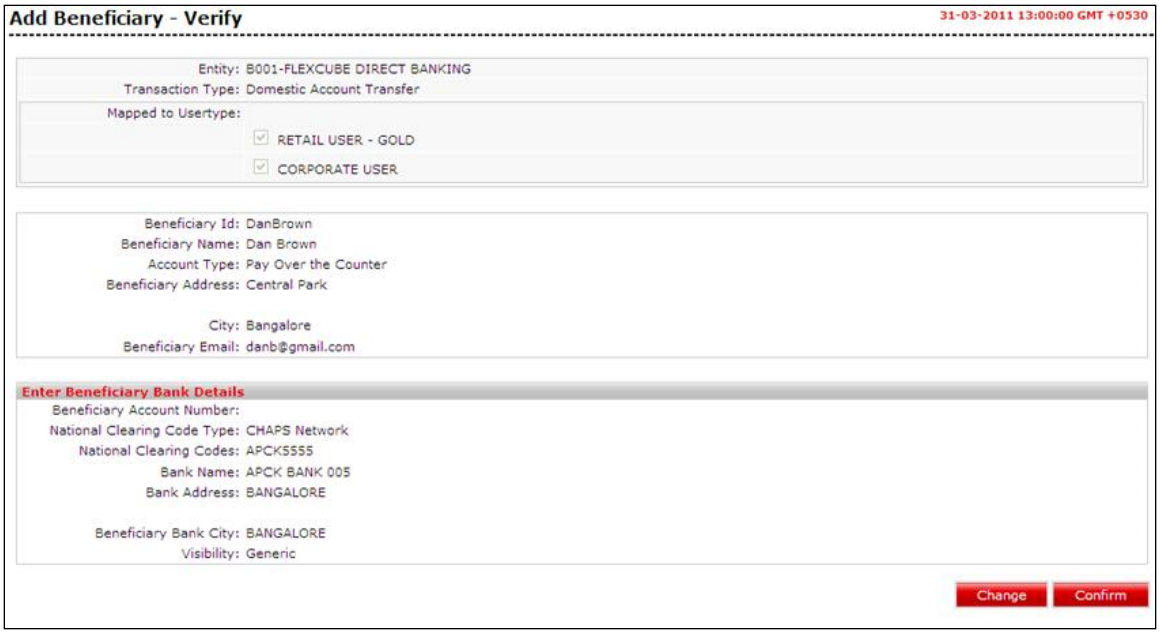
Field Name	Description
Entity	[Display] This field displays the entity selected.
Transaction Type	[Display] This field displays the type of transaction.
Mapped to User type	[Display] This field displays the mapped user types in the form of selected checkboxes. Note: These check-boxes are displayed only when Generic option is selected in the Visibility drop-down.
Beneficiary Id	[Mandatory, Alphanumeric, 10] Type the unique beneficiary ID.
Beneficiary Name	[Mandatory, Alphanumeric, 25] Type the beneficiary name

Field Name	Description
Account Type	[Mandatory, Drop-Down] Select the account type from the drop-down list. The options are as follows: • Enter Account No • Pay Over Counter
Beneficiary Address	[Conditional, Alphanumeric, 35, 2 Lines] Type the beneficiary address. This field is enabled if the **Pay Over Counter** option is selected from the **Account Type** drop-down list.
City	[Conditional, Alphanumeric, 35] Type the city. This field is enabled if the **Pay Over Counter** option is selected from the **Account Type** drop-down list.
Beneficiary Email	[Optional, Alphanumeric, 255] Type the beneficiary email address.
Enter Beneficiary Bank details	
Beneficiary Account Number	[Mandatory, Alphanumeric, 35] Type the beneficiary account number.
National Clearing Code Type	[Mandatory, Drop-Down Select the national clearing code type from the drop-down list.
National Clearing Codes	[Mandatory, Pick List] Select the national clearing codes from the pick list.
Bank Name	[Display] This field displays the selected bank name.
Bank Address	[Display] This field displays the selected beneficiary bank/branch address
Beneficiary Bank City	[Display] This field displays the selected beneficiary bank/branch city
Visibility	[Display] This field displays the visibility.

4. Enter the beneficiary details.
5. Select the account type from the drop-down list.

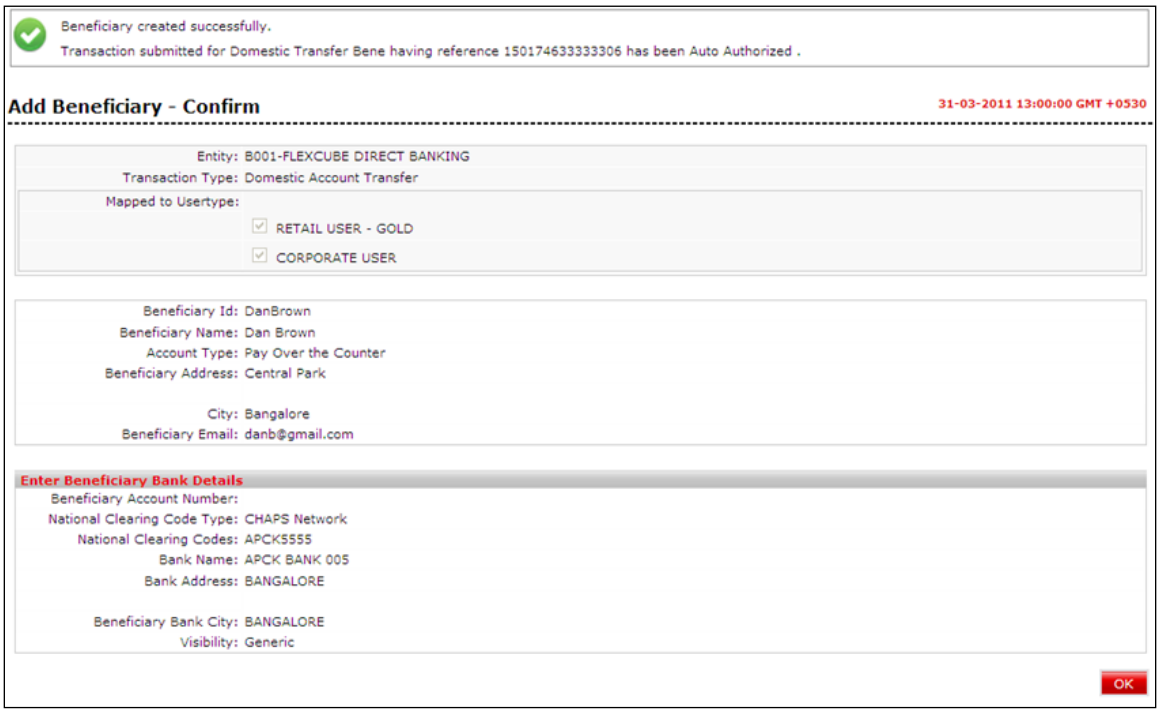
6. Enter the beneficiary bank details and select the national clearing code type from the drop-down list.
7. Select the national clearing code from the pick list. The system displays the bank details of the selected code.
8. Click the **Back** button. The system displays the **Beneficiary Maintenance** screen.
   OR
   Click the **Add** button to create a beneficiary. The system displays the **Add Beneficiary - Verify** screen.

Add Beneficiary - Verify



9. Click the **Change** button. The system displays the **Beneficiary Maintenance - Add Beneficiary** screen.
   OR
   Click the **Confirm** button to create a beneficiary. The system displays the **Beneficiary Maintenance - Add Beneficiary - Confirm** screen with the status message.

Add Beneficiary - Confirm



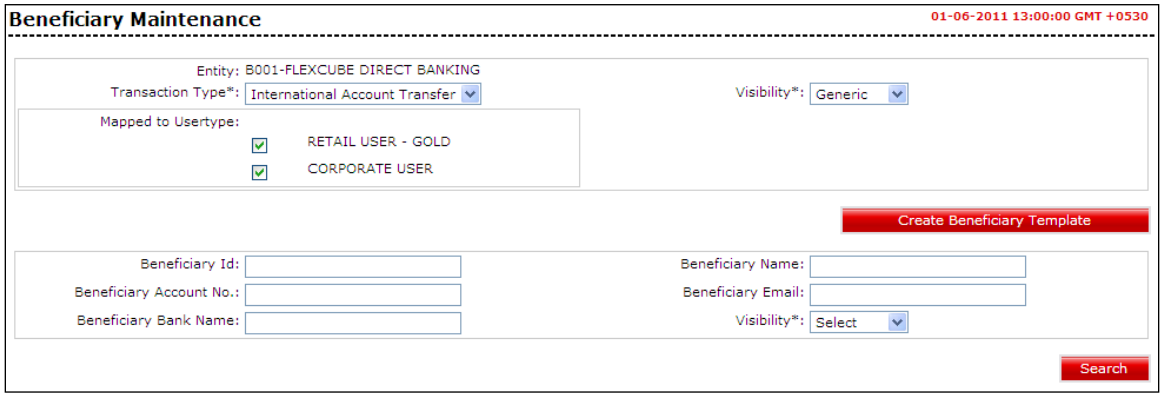
10. Click the **OK** button. The system displays the **Beneficiary Maintenance** screen.

3.5. Beneficiary Maintenance- International Account Transfer

To maintain a beneficiary for-international transfer

1. Navigate through the menus to **Other Maintenances** > **Beneficiary Maintenance**. The system displays the **Beneficiary Maintenance** screen.

Beneficiary Maintenance

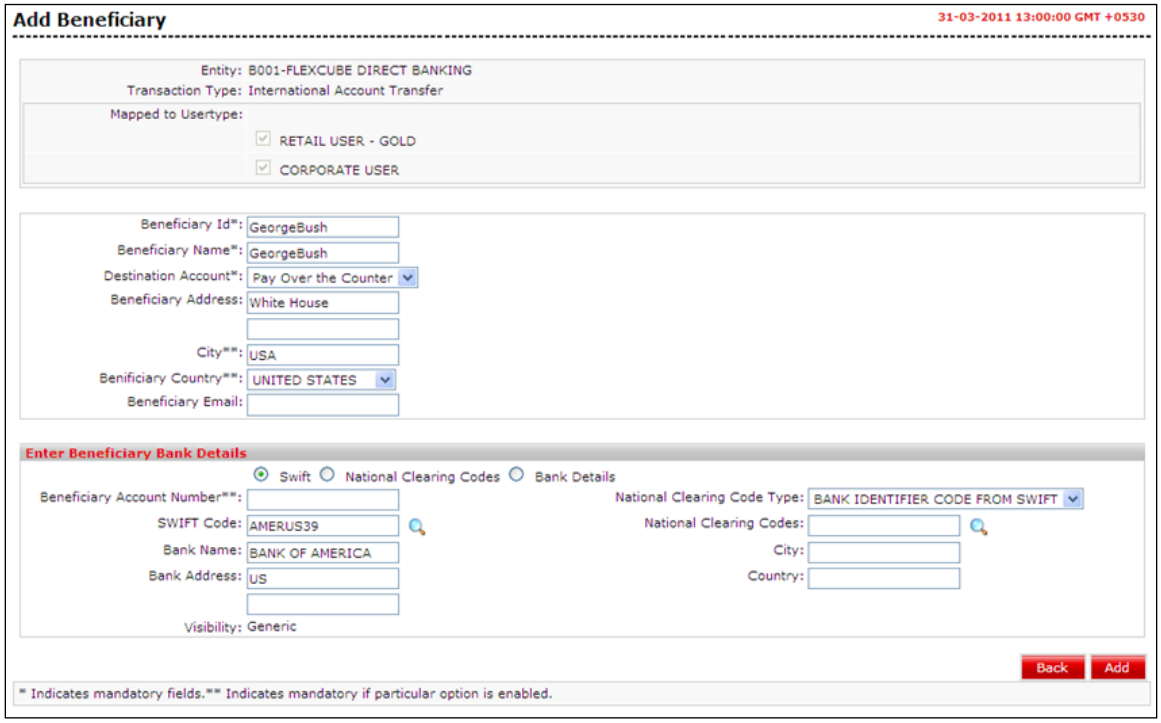


Field Description

Field Name	Description
Entity	[Display] This field displays the name of the Entity selected.
Transaction Type	[Mandatory, Drop-Down] Select the transaction type from the dropdown list, for which template is to be created.
Visibility	[Mandatory, Drop-Down] Select the beneficiary access level from the drop-down list. The options are as follows: • Generic • Restricted
Mapped to User type	[Mandatory, Checkbox] Click on the required checkbox to map the user type. Note: These check-boxes are displayed only when Generic option is selected in the Visibility drop-down.

2. Select the transaction type as **International Account Transfer** option and visibility from the drop-down list.
3. Click the **Create Beneficiary Template** button. The system displays the **Beneficiary Maintenance - Add Beneficiary** screen.

Beneficiary Maintenance - Add Beneficiary



Field Description

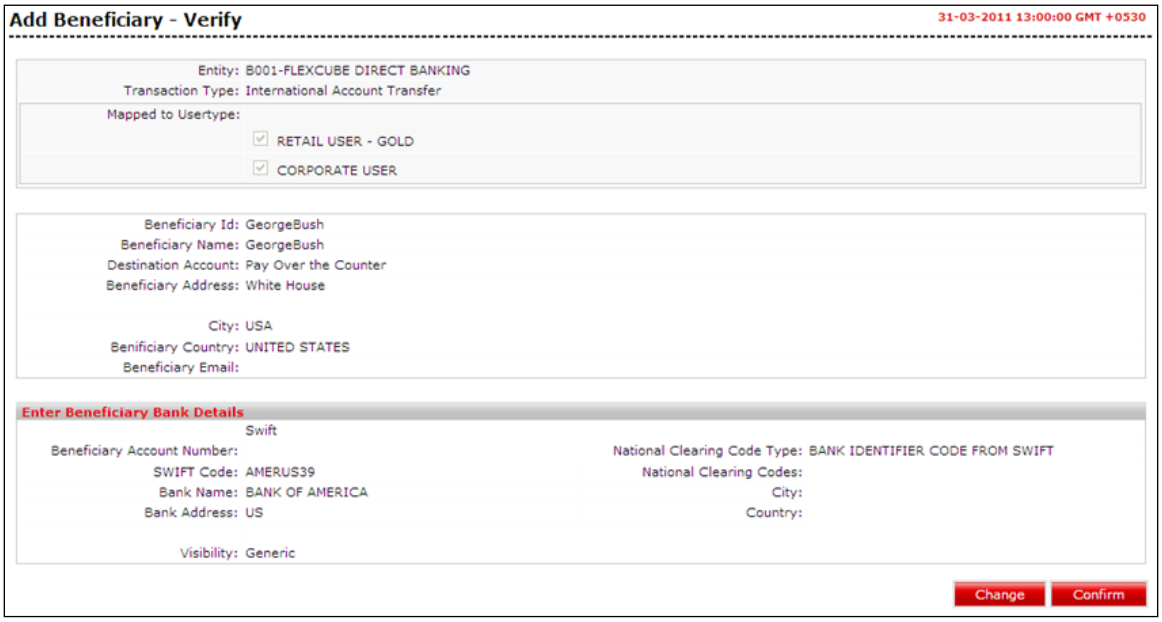
Field Name	Description
Entity	[Display] This field displays the entity selected.
Transaction Type	[Display] This field displays the type of transaction.
Mapped to User type	[Display] This field displays the mapped user types in the form of selected checkboxes. Note: These check-boxes are displayed only when Generic option is selected in the Visibility drop-down.
Beneficiary Id	[Mandatory, Alphanumeric, 10] Type the unique beneficiary ID.
Beneficiary Name	[Mandatory, Alphanumeric, 25] Type the beneficiary name

Field Name	Description
Destination Account	[Mandatory, Drop-Down] Select the destination account type from the drop-down list. The options are as follows: • Pay Over Counter • Account Number
Beneficiary Address	[Optional, Alphanumeric, 35, 2 Lines] Type the beneficiary address.
City	[Optional, Alphanumeric, 35] Type the city name.
Beneficiary Country	[Mandatory, Drop-Down] Select the beneficiary country name from the drop-down list.
Beneficiary Email	[Optional, Alphanumeric, 255] Type the beneficiary email address.
Enter Beneficiary Bank Details	
Swift	[Optional, Radio Button] Select the **Swift** radio button for using the swift as the transfer option.
National Clearing Code	[Optional, Radio Button] Select the **National Clearing Code** radio button for using the national clearing code as the transfer option.
Bank Details	[Optional, Radio Button] Select the **Bank Details** radio button for using the national clearing code as the transfer option.
Beneficiary Account Number	[Mandatory, Numeric, 35] Type the beneficiary account number.
SWIFT Code	[Conditional, Alphanumeric, 11, Pick List] Type the SWIFT ID. Select the Look Up icon to search the SWIFT ID. This field is enabled if the **Swift** radio button is selected.
National Clearing Code Type	[Conditional, Drop Down] Select the national clearing code type from the drop-down list. This field is enabled if the **National Clearing Code Type** radio button is selected.

Field Name	Description
National Clearing Codes	[Conditional, Pick List] Select the Look Up icon to search the national clearing code. This field is enabled if the **National Clearing Code Type** radio button is selected.
Bank Name	[Display] This field displays the selected bank name.
Bank Address	[Display, Alphanumeric, 35 x 2] This field display the selected beneficiary bank/branch address
City	[Display] This field displays the city
Country	[Display] This field display the selected Bank Country
Visibility	[Display] This field displays the visibility.

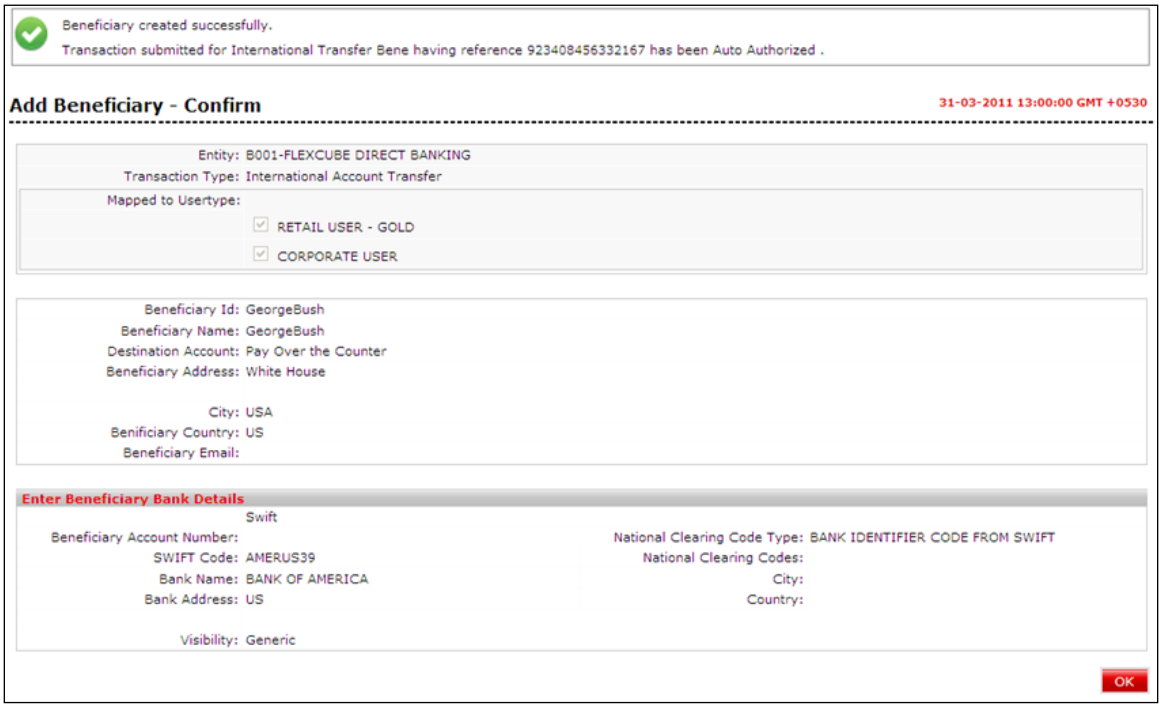
4. Enter the beneficiary details.
5. Click one of the radio buttons for selecting the transferring option.
6. Select the codes from the pick list according to the selected radio button. The system displays the remaining details.
7. Click the **Back** button. The system displays the **Beneficiary Maintenance** screen.
   OR
   Click the **Add** button to create a beneficiary. The system displays **Add Beneficiary - Verify** screen.

Add Beneficiary - Verify



8. Click the **Change** button. The system displays the **Beneficiary Maintenance - Add Beneficiary** screen.
   OR
   Click the **Confirm** button to create a beneficiary. The system displays the **Add Beneficiary - Confirm** screen with the status message.

Add Beneficiary - Confirm



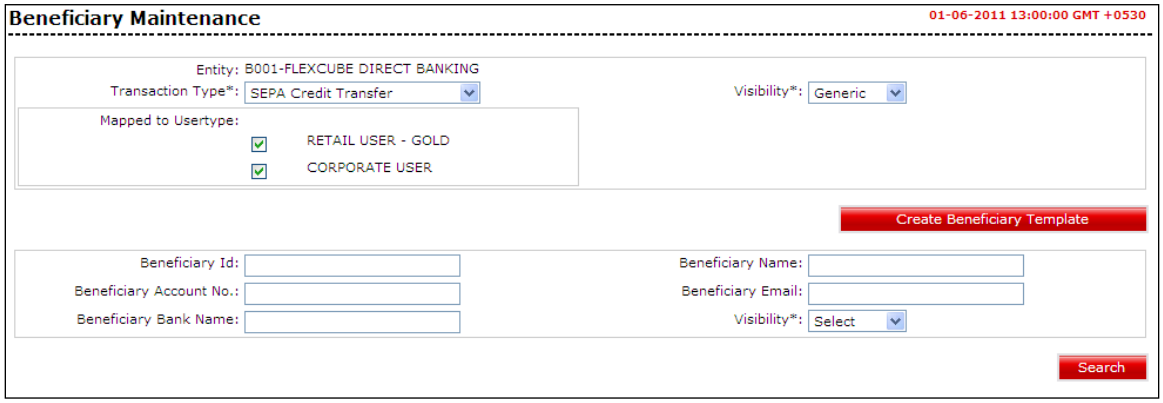
9. Click the **OK** button. The system displays the **Beneficiary Maintenance** screen.

3.6. Beneficiary Maintenance – SEPA Credit Transfer

To maintain a Beneficiary for-SEPA Credit transfer

1. Navigate through the menus to **Other Maintenances** > **Beneficiary Maintenance**. The system displays the **Beneficiary Maintenance** screen.

Beneficiary Maintenance



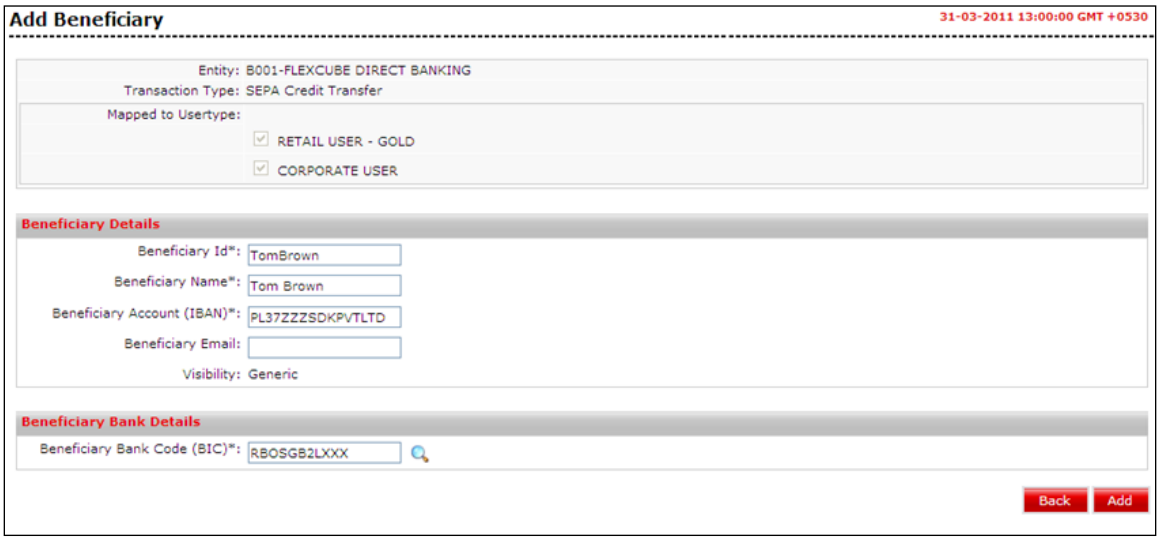
Field Description

Field Name	Description
Entity	[Display] This field displays the name of the entity selected.
Transaction Type	[Mandatory, Drop-Down] Select the transaction type from the dropdown list, for which template is to be created.
Visibility	[Mandatory, Drop-Down] Select the beneficiary access level from the drop-down list. The options are as follows: • Generic • Restricted
Mapped to User type	[Mandatory, Checkbox] Click on the required checkbox to map the user type. Note: These check-boxes are displayed only when Generic option is selected in the Visibility drop-down.

2. Select the transaction type as **SEPA Credit Transfer** option and visibility from the drop-down list.

3. Click the **Create Beneficiary Template** button. The system displays the **Beneficiary Maintenance - Add Beneficiary** screen.

Beneficiary Maintenance - Add Beneficiary



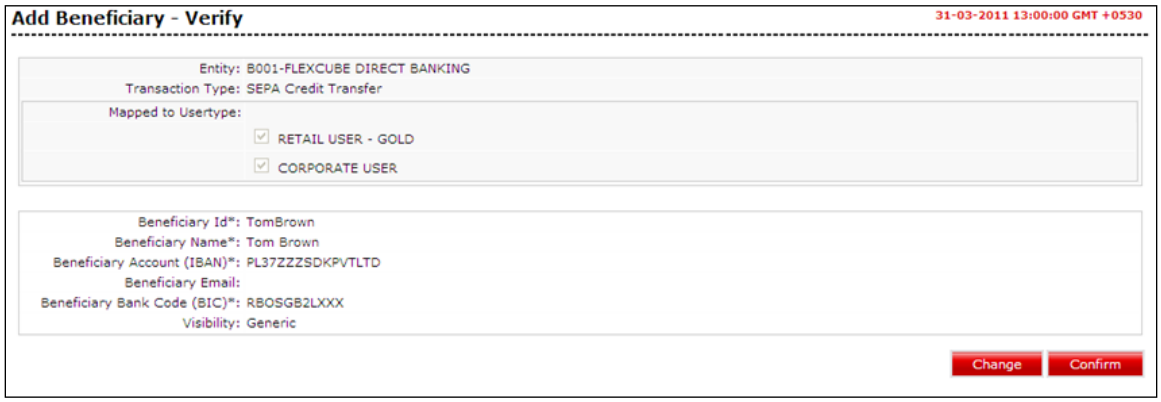
Field Description

Field Name	Description
Entity	[Display] This field displays the entity selected.
Transaction Type	[Display] This field displays the type of transaction.
Mapped to user type	[Display] This field displays the user types to which the beneficiary is mapped. Note: These check-boxes are displayed only when Generic option is selected in the Visibility drop-down.
Beneficiary Id	[Mandatory, Alphanumeric, 10] Type the unique beneficiary ID
Name	[Mandatory, Alphanumeric, 80] Type the beneficiary name.
Beneficiary Account (IBAN)	[Mandatory, Alphanumeric, 35] Type the beneficiary IBAN number.
Beneficiary Email	[Optional, Alphanumeric, 35] Type the beneficiary email address.

Field Name	Description
Visibility	[Display] This field displays the visibility.
Beneficiary Bank Details	
Beneficiary Bank Code (BIC)*	[Mandatory, Pick List] Select the lookup button to select the beneficiary bank code.

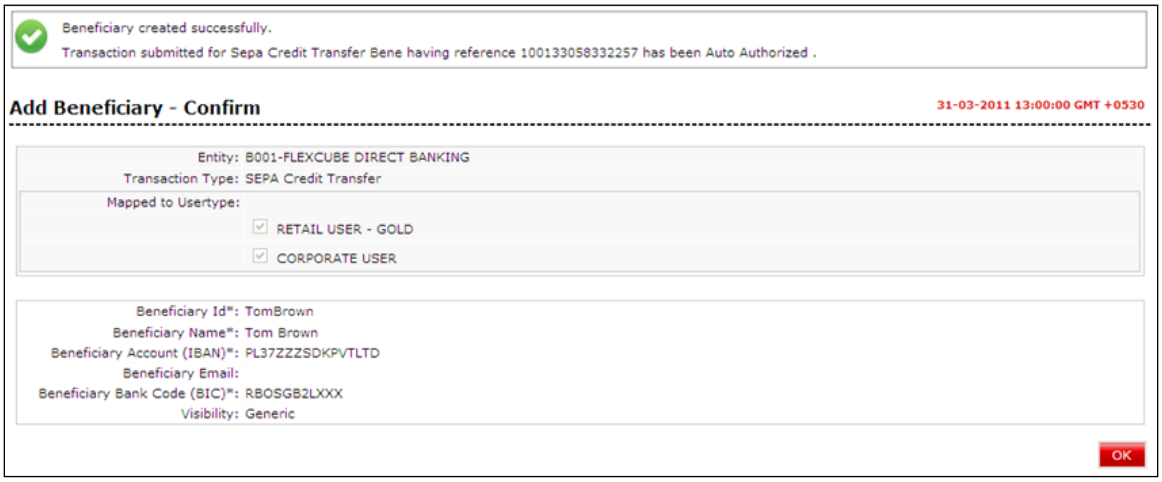
4. Enter the relevant beneficiary details.
5. Select the beneficiary bank code from the pick list on clicking the search icon.
6. Click the **Back** button. The system displays the **Beneficiary Maintenance** screen.
   OR
   Click the **Add** button to create a beneficiary. The system displays the **Beneficiary Maintenance - Add Beneficiary - Verify** screen.

Beneficiary Maintenance - Add Beneficiary- SEPA CREDIT Transfer - Verify



7. Click the **Change** button. The system displays the **Beneficiary Maintenance - Add Beneficiary** screen.
   OR
   Click the **Confirm** button to create a beneficiary. The system displays the **Beneficiary Maintenance - Add Beneficiary - Confirm** screen with the status message.

Beneficiary Maintenance - Add Beneficiary- SEPA CREDIT Transfer - Confirm



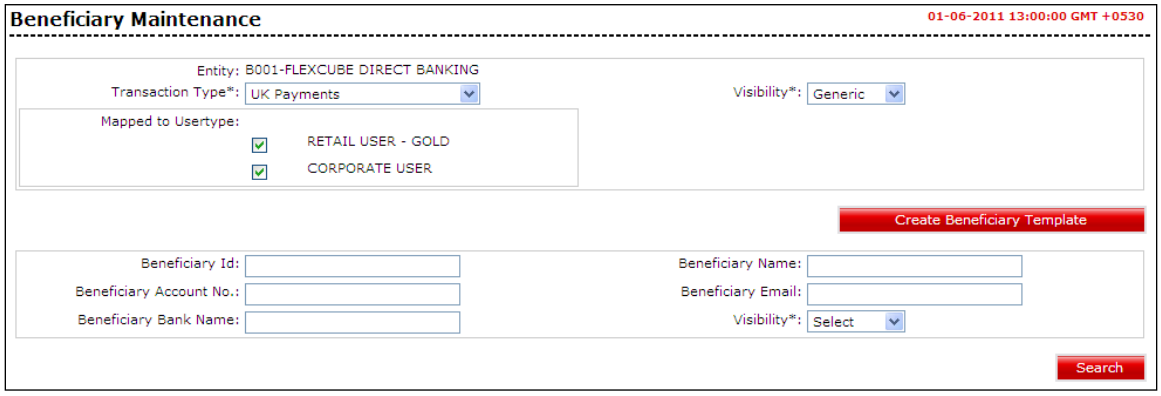
8. Click the **OK** button. The system displays **Beneficiary Maintenance** screen.

3.7. Beneficiary Maintenance – UK Payments

To maintain a beneficiary for-UK payments

1. Navigate through the menus to **Other Maintenances** > **Beneficiary Maintenance**. The system displays the **Beneficiary Maintenance** screen.

Beneficiary Maintenance

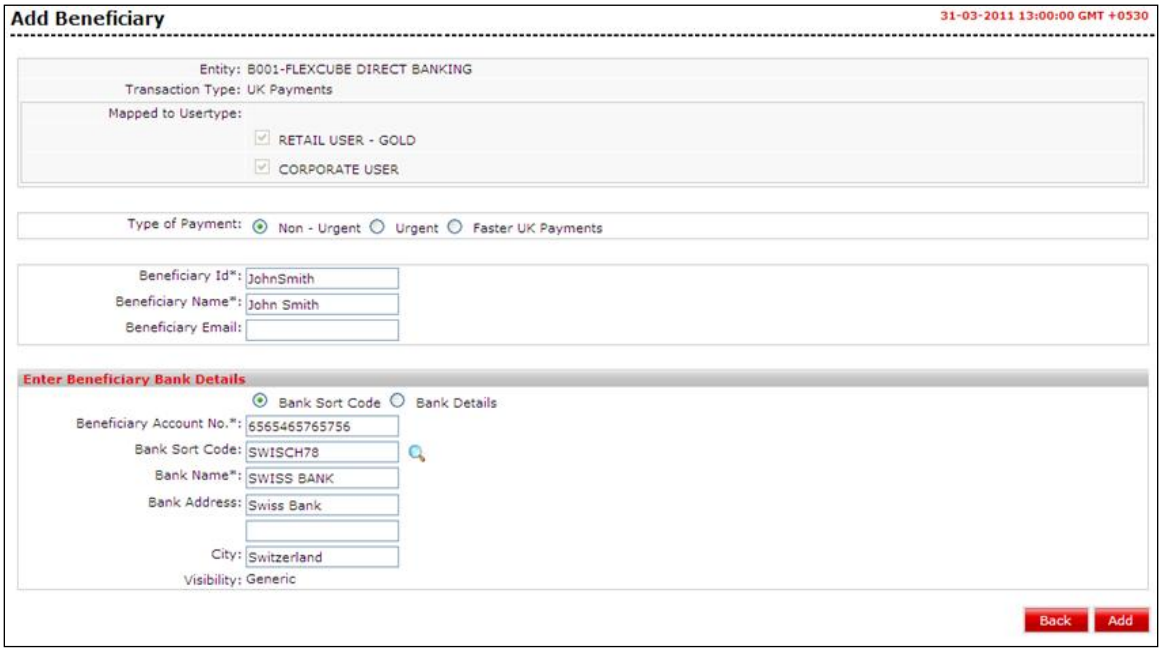


Field Description

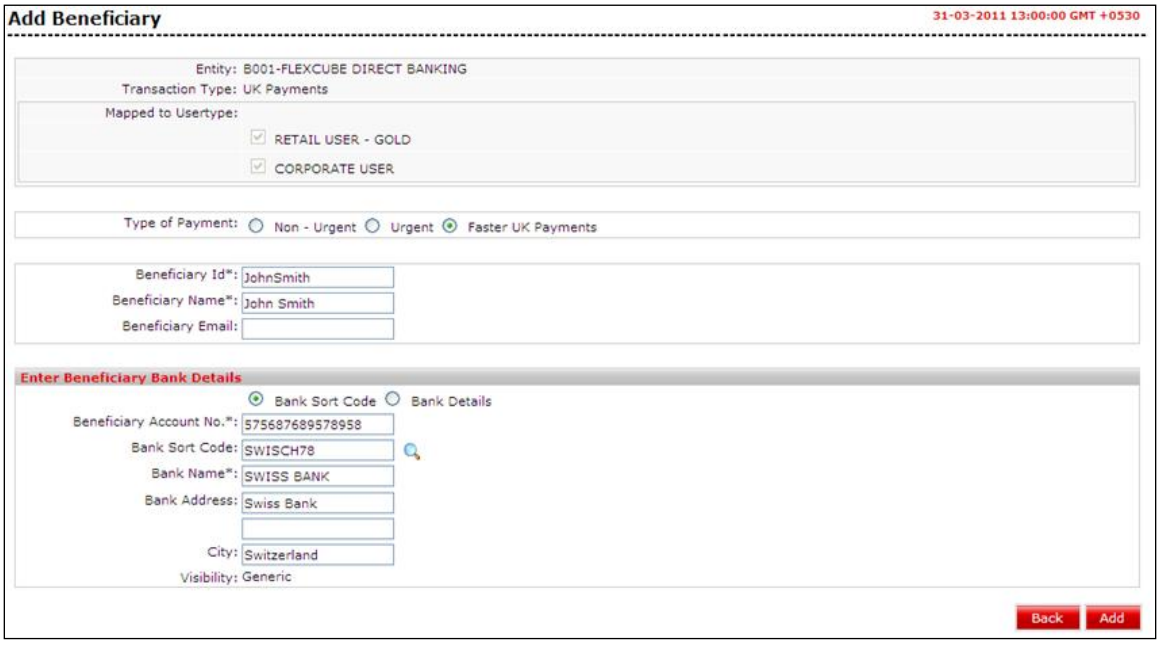
Field Name	Description
Entity	[Display] This field displays the name of the entity selected.
Transaction Type	[Mandatory, Drop-Down] Select the transaction type from the dropdown list, for which template is to be created.
Visibility	[Mandatory, Drop-Down] Select the beneficiary access level from the drop-down list. The options are as follows: • General • Restricted
Mapped to User type	[Mandatory, Checkbox] Click on the required checkbox to map the user type. Note: These check-boxes are displayed only when Generic option is selected in the Visibility drop-down.

2. Select the transaction type as **UK Payments** option and visibility from the drop-down list.
3. Click the **Create Beneficiary Template** button. The system displays the **Beneficiary Maintenance - Add Beneficiary** screen.

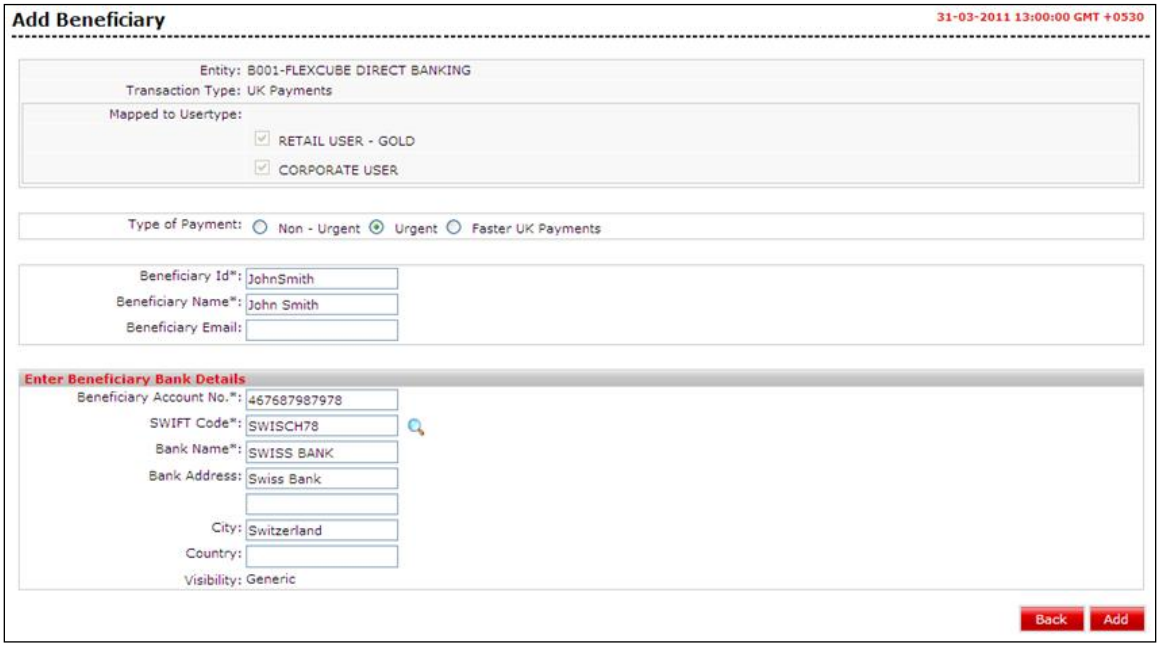
Beneficiary Maintenance - Add Beneficiary (Non Urgent)



Beneficiary Maintenance - Add Beneficiary (Faster UK payments)



Beneficiary Maintenance - Add Beneficiary (Urgent)



Field Description

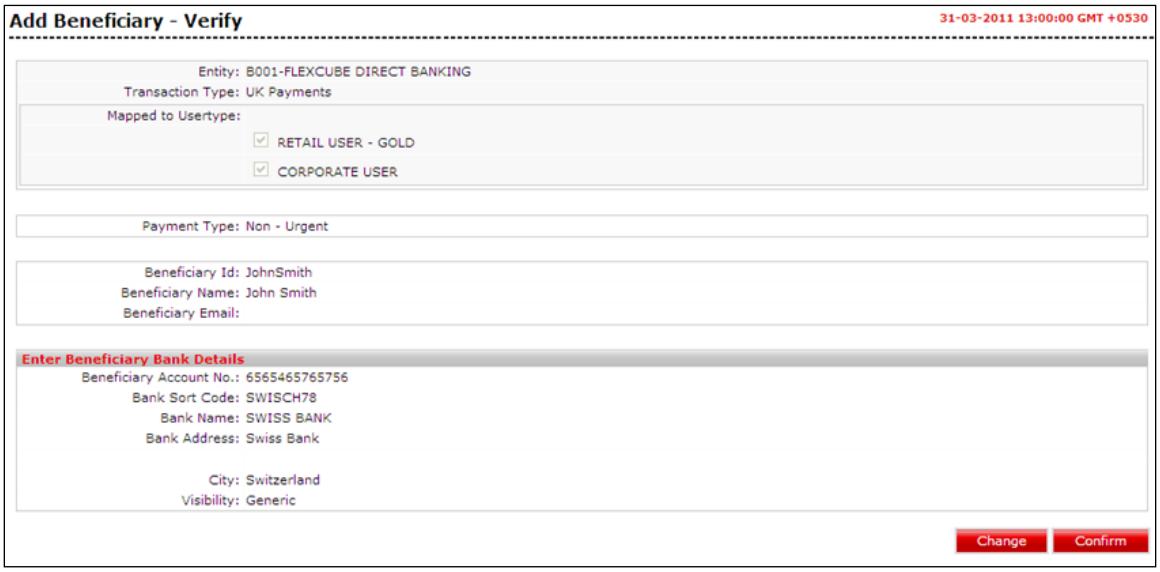
Field Name	Description
Entity	[Display] This field displays the entity selected.
Transaction Type	[Display] This field displays the type of transaction.
Mapped to User type	[Display] This field displays the mapped user types in the form of selected checkboxes. Note: This field is displayed only when Generic option is selected in the Visibility drop-down
Type of Payments	[Mandatory, Radio Button] Click the radio buttons to select the type of payment. The options are as follows: • Non - Urgent • Urgent • Faster UK Payments
Beneficiary Id	[Mandatory, Alphanumeric, 15] Type the unique beneficiary ID.

Field Name	Description
Beneficiary Name	[Mandatory, Alphanumeric, 80] Type the beneficiary name.
Beneficiary Email	[Optional, Alphanumeric, 35] Type the beneficiary email address. Skirt
Enter Beneficiary Bank Details	
Bank Sort Code	[Optional, Radio Button] Click the **Bank Sort Code** radio button to select the bank code. This field will not be displayed for urgent UK Payment.
Bank Details	[Optional, Radio Button] Click the **Bank Details** radio button to select the bank details. This field will not be displayed for urgent UK Payment.
Beneficiary Account No	[Mandatory, Alphanumeric, 35] Type the beneficiary account number.
Bank Sort Code	[Conditional, Pick List] Select the bank sort code from the pick list. This field is enabled if the **Bank Sort Code** radio button is selected.
Swift Code	[Conditional, Lookup] Click the lookup to select the swift code of the bank, the system display the look up to select the swift code of the bank. This field will be available only in case of Urgent UK payments
Bank Name	[Conditional, Alphanumeric, 40]. Type the bank name. This field is enabled if the **Bank Details** radio button is selected.
Bank Address	[Conditional, Alphanumeric, 40] Type the bank address. This field is enabled if the **Bank Details** radio button is selected.
City	[Display] This field displays the city.
Country	[Display] This field displays the country. This field will be available only in case of Urgent UK payments

Field Name	Description
Visibility	[Display] This field displays the visibility.

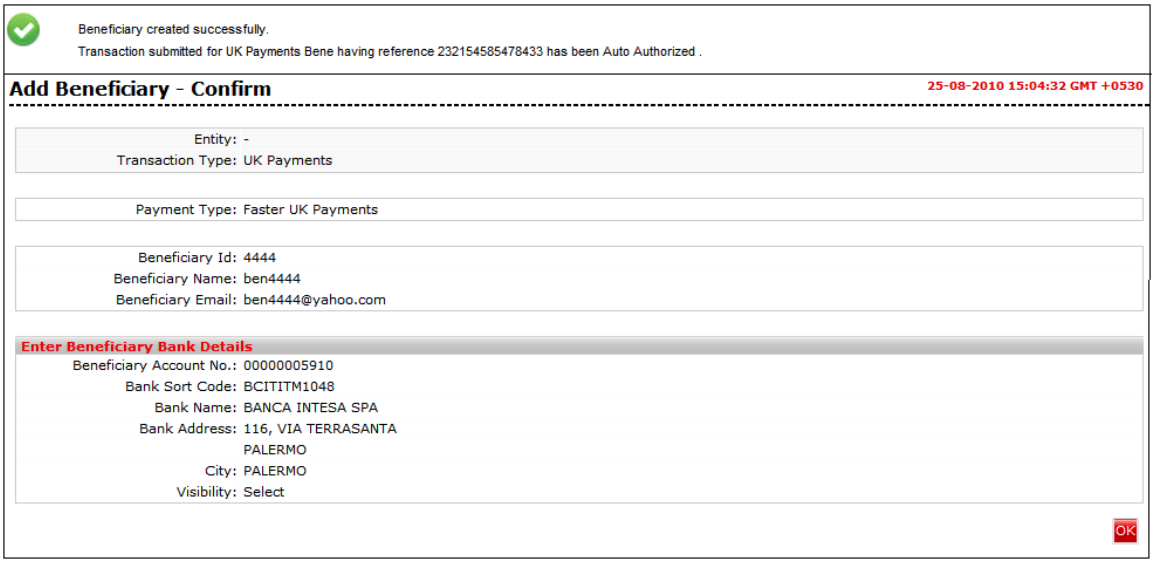
4. Click one of the radio buttons to select the type of payment.
5. Enter the beneficiary details.
6. Select one of the radio buttons to enter the beneficiary bank details.
7. Click the **Back** button. The system displays the **Beneficiary Maintenance** screen.
   OR
   Click the **Add** button to create a beneficiary. The system displays the **Beneficiary Maintenance - Add Beneficiary - Verify** screen.

Add Beneficiary - Verify



8. Click the **Change** button. The system displays the **Beneficiary Maintenance - Add Beneficiary** screen.
   OR
   Click the **Confirm** button to create a beneficiary. The system displays the **Add Beneficiary - Confirm** screen with the status message.

Add Beneficiary - Confirm



9. Click the **OK** button. The system displays the **Beneficiary Maintenance** screen.

4. Source-Beneficiary Account Linkage

Using the **Source Beneficiary Account Linkage** option you as a bank administrator can link the beneficiary account to the source account. Once this linkage is done, the corporate user will be able to debit the source account only to credit the specified beneficiary account. These linkages will be applicable for fixed domestic transfer function in the Corporate side. Fixed Domestic transfer is a variation of normal domestic transfers to achieve the fund flow from specific account to specific beneficiary account as per the linkages.

To link the beneficiary account to the source account.

1. Navigate through **Beneficiary Maintenance > Source-Beneficiary Account Linkage**. The following page is displayed.

Source - Beneficiary Account Linkage

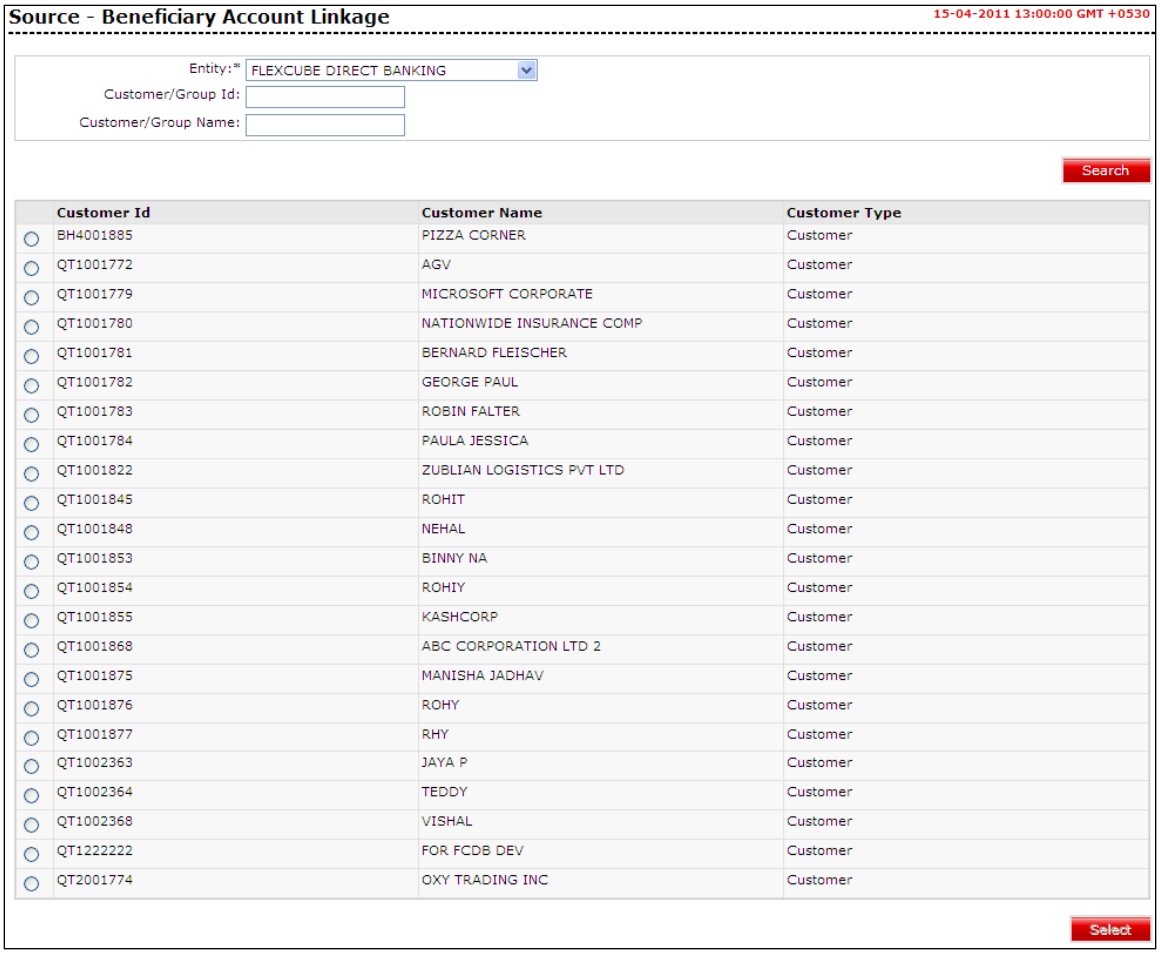
Field Description

Field Name	Description
Entity	[Mandatory, Drop-Down] Select the name of the entity from the drop down menu.

Field Name	Description
Customer/Group ID	[Optional, Alphanumeric, 15] Type the customer/group ID, whose account has to be linked as source account.
Customer/Group Name	[Optional, Alphanumeric, 50] Type the customer/group name whose account has to be linked as source account.

2. Select the entity and enter the search criteria.
3. Click the **Search** button. The system displays the list of Customer IDs and the Customer Names.

Source - Beneficiary Account Linkage

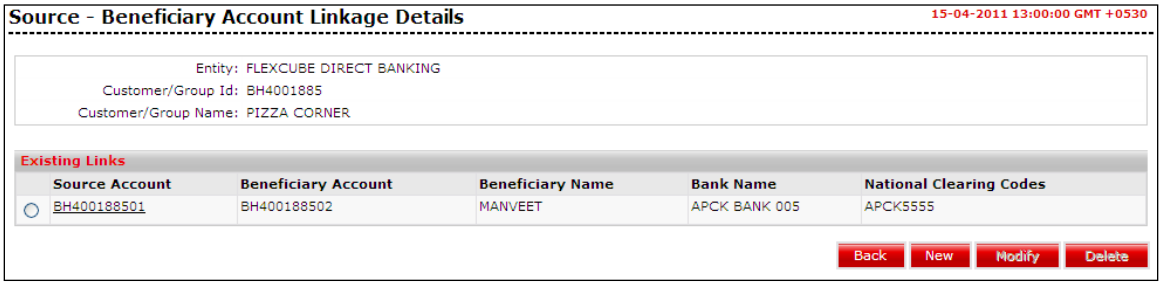


Field Description

Field Name	Description
Customer Id	[Display] This field displays the ID of the customers.
Customer Name	[Display] This field displays the name of the customers.
Customer Type	[Display] This field displays the type of customers.

4. Select the Customer ID whose account has to be selected as source account.
5. Click the **Select** button. The system displays the Source Beneficiary accounts Linkage details screen.

Source-Beneficiary Account Linkage Details



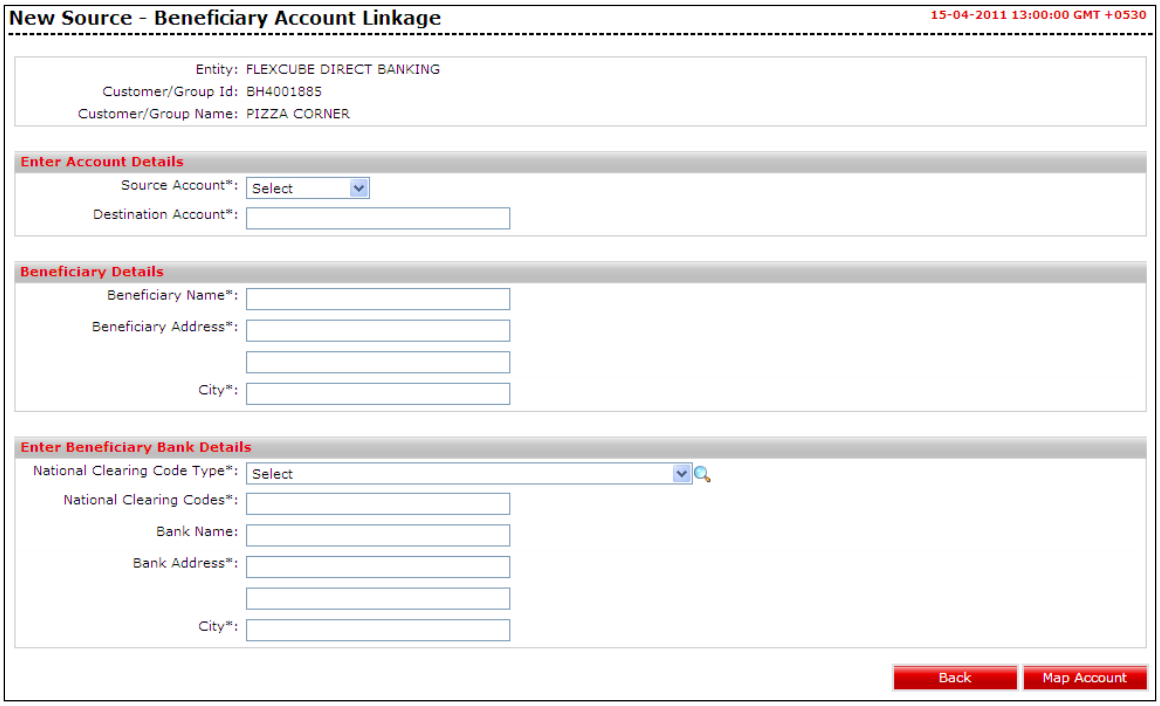
Field Description

Field Name	Description
Existing Links	
Source Account	[Display] This field displays the source account.
Beneficiary Account	[Display] This field displays the beneficiary account.
Beneficiary Name	[Display] This field displays the name of the beneficiary.
Bank Name	[Display] This field displays the Bank name.
National Clearing Codes	[Display] This field displays the National Clearing Code of the Bank.

To create new source and beneficiary account linkage.

6. Click the **New** button to create new linkage between source account and beneficiary account. The system displays the **New Source - Beneficiary Account Linkage** screen.

New Source - Beneficiary Account Linkage



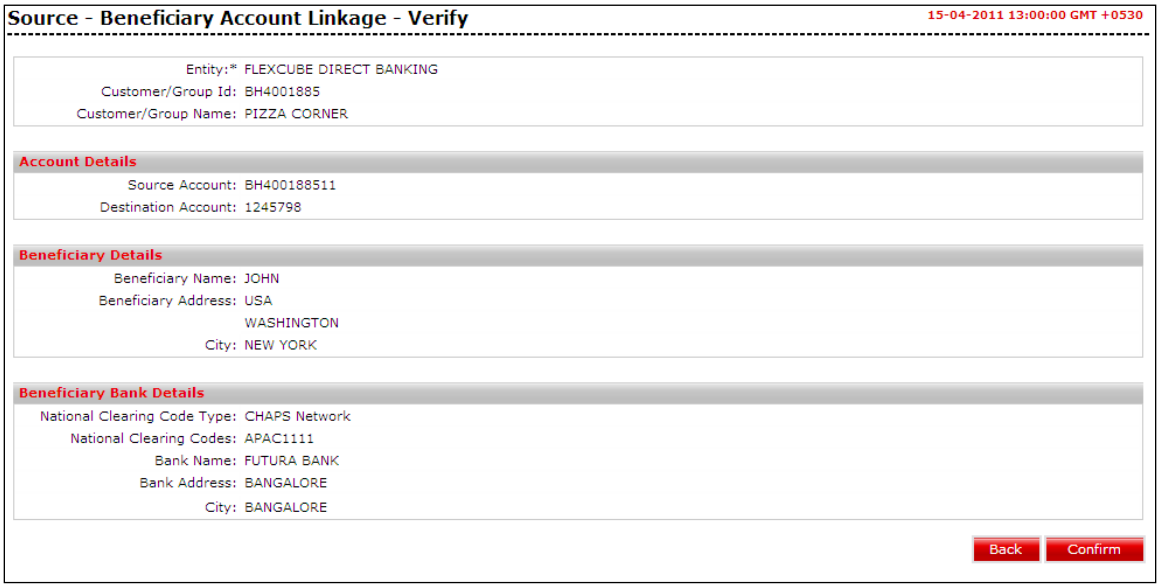
Field Description

Field Name	Description
Enter Account Details	
Source Account	[Mandatory, Drop - Down] Select the source account from the drop-down list which will be debited for the transfers.
Destination Account	[Optional, Alphanumeric, 20] Enter the beneficiary account number that will be credited.
Beneficiary Details	
Beneficiary Name	[Mandatory, Alphanumeric, 30] Enter the name of beneficiary to be added .
Beneficiary Address	[Optional, Alphanumeric, 30] Enter the address of the beneficiary .

Field Name	Description
City	[Optional, Alphanumeric, 30] Enter the city of beneficiary.
Enter Beneficiary Bank Details	
National Clearing Code Type	[Mandatory, Dropdown] Select **National Clearing Code Type** from the drop-down list. Click **Search** and the list of banks and branches will be displayed. Select the appropriate bank.
National Clearing Code	[Display] This field displays the national clearing code. This field will be auto-populated once the Bank and Branch have been selected from the search.
Bank Name	[Display] This field displays the bank name. This field will be auto-populated once the Bank and Branch have been selected from the search.
Bank Address	[Display] This field displays the bank address. This field will be auto-populated once the Bank and Branch have been selected from the search.
City	[Display] This field displays the city of the bank. This field will be auto-populated once the Bank and Branch have been selected from the search.

7. Enter the appropriate details.
8. Click the **Map Account** button. The system displays the Source Beneficiary Account Linkage - Verifiy screen.

Source - Beneficiary Account Linkage - Verify



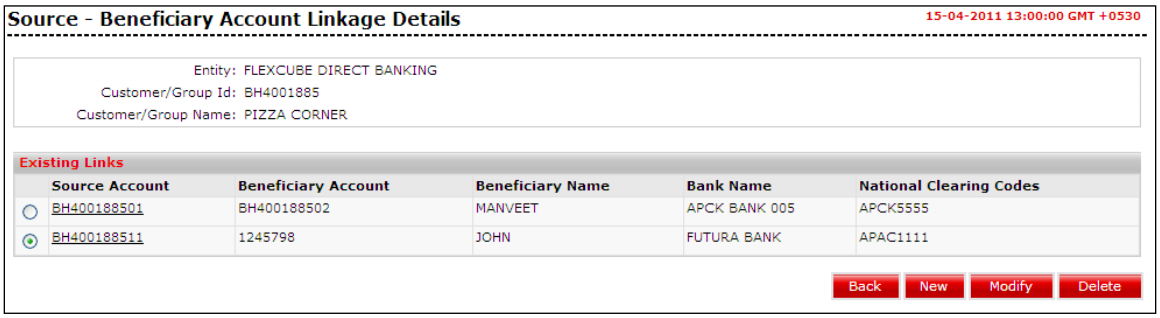
9. click the **Confirm** button. The system displays the Confirmation screen.

Source - Beneficiary Account Linkage - Confirm

To modify source and beneficiary account linkage

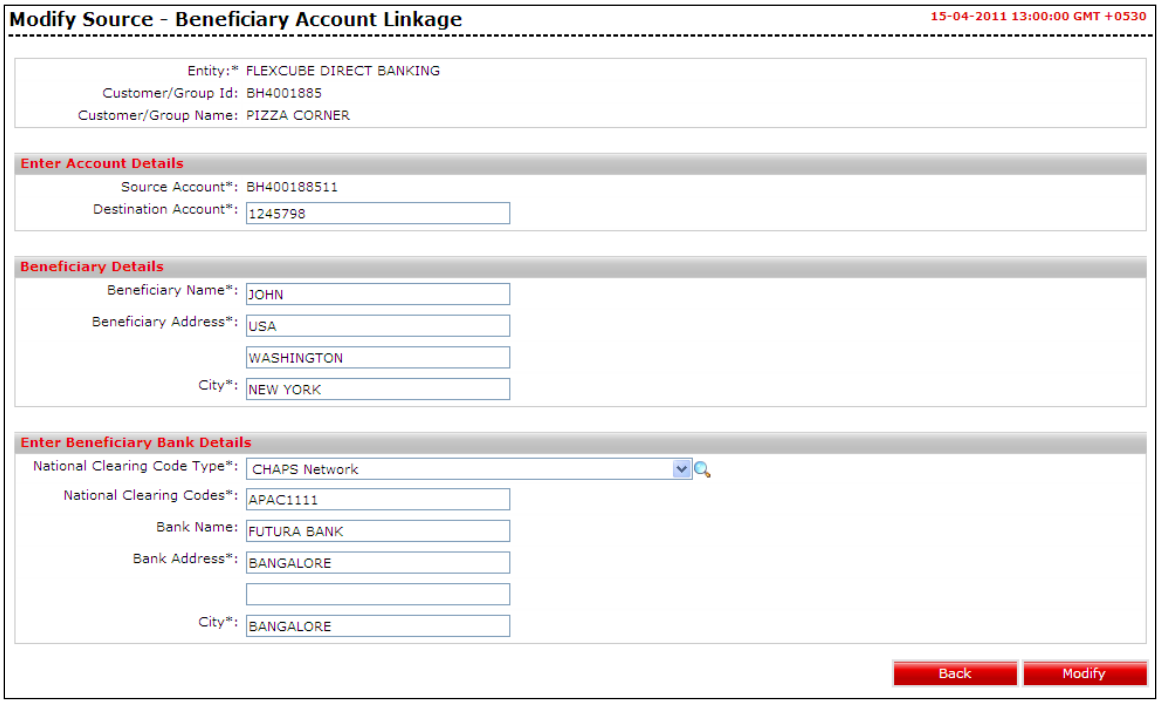
10. Click the radio button adjacent to the existing **Source Account** and **Beneficiary Account** that has to be modified in the **Source-Beneficiary Account Linkage Details** screen.

Source - Beneficiary Account Linkage Details



11. Click **Modify** button to modify the existing linkage between the source and beneficiary account. The system displays **Modify Source - Beneficiary Account Linkage** screen.

Modify Source - Beneficiary Account Linkage



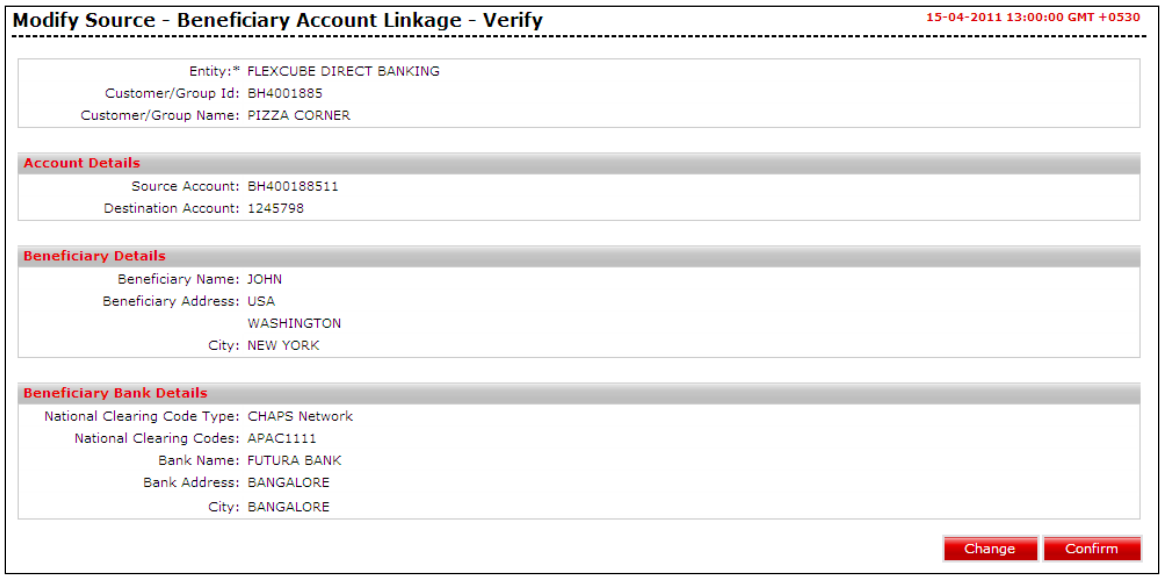
Field Description

Field Name	Description
Enter Account Details	
Source Account	[Display] This field displays the source account which will be debited for the transfers.
Destination Account	[Optional, Alphanumeric, 20] Type the beneficiary account number that will be credited.
Beneficiary Details	
Beneficiary Name	[Mandatory, Alphanumeric, 30] Type the name of beneficiary to be added.
Beneficiary Address	[Optional, Alphanumeric, 30] Type the address of the beneficiary.
City	[Optional, Alphanumeric, 30] Type the city of beneficiary.

Field Name	Description
Enter Beneficiary Bank Details	
National Clearing Code Type	[Mandatory, Drop - Down] Select **National Clearing Code Type** from the drop-down list. Click **Search** and the list of banks and branches will be displayed. Select the appropriate bank.
National Clearing Code	[Display] This field displays the national clearing code. This field will be auto-populated once the Bank and Branch have been selected from the search.
Bank Name	[Display] This field displays the bank name. This field will be auto-populated once the Bank and Branch have been selected from the search.
Bank Address	[Display] This field displays the bank address. This field will be auto-populated once the Bank and Branch have been selected from the search.
City	[Display] This field displays the city of the bank. This field will be auto-populated once the Bank and Branch have been selected from the search.

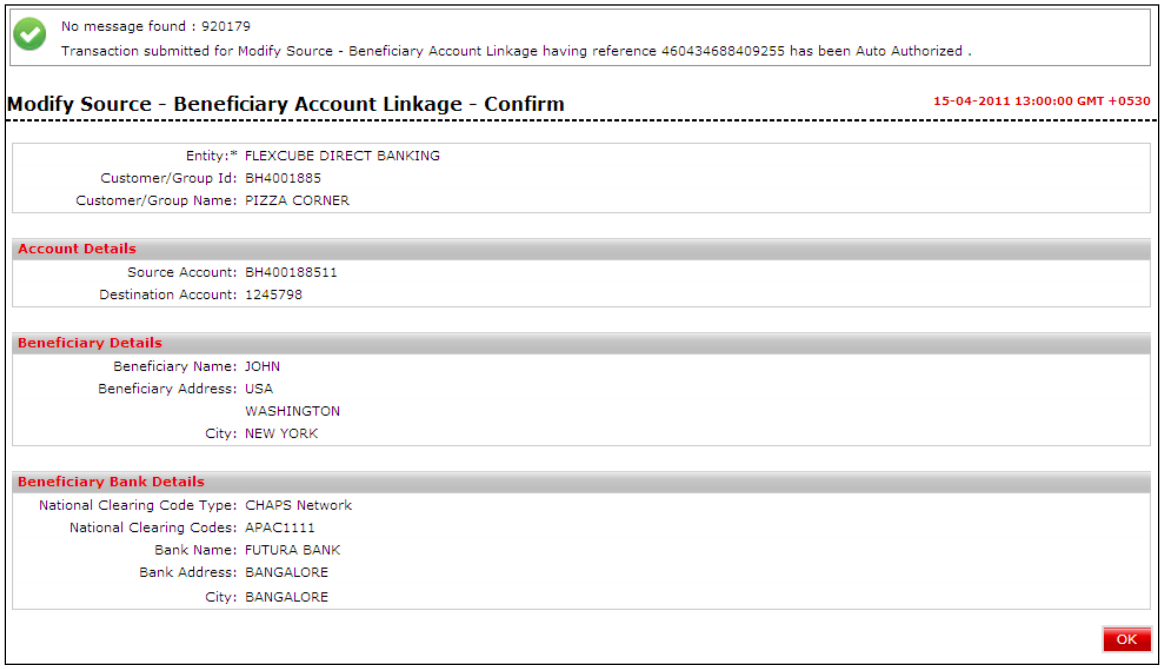
12. Make the required changes and click **Modify**. The system displays **Modify Source - Beneficiary Account Linkage - Verify** screen.

Modify Source - Beneficiary Account Linkage - Verify



13. Verify the details and click **Confirm** button. The system displays **Modify Source - Beneficiary Account Linkage - Confirm** screen.
    OR
    Click **Change** button to go to the previous page.

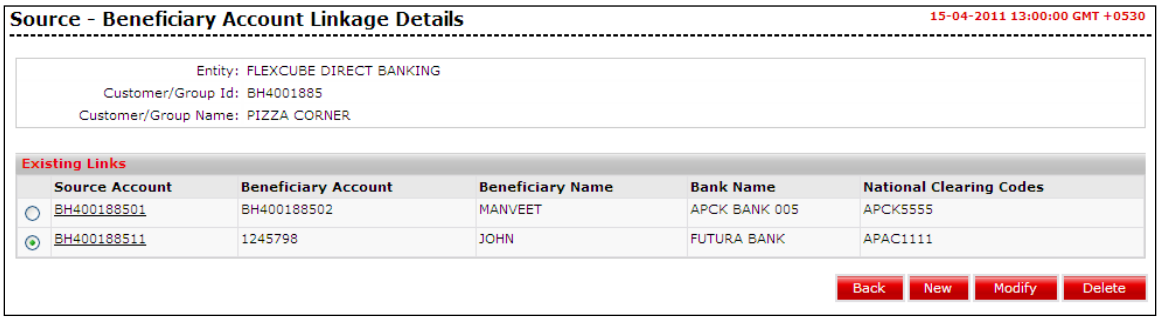
Modify Source - Beneficiary Account Linkage - Confirm



To delete the source and beneficiary account linkage

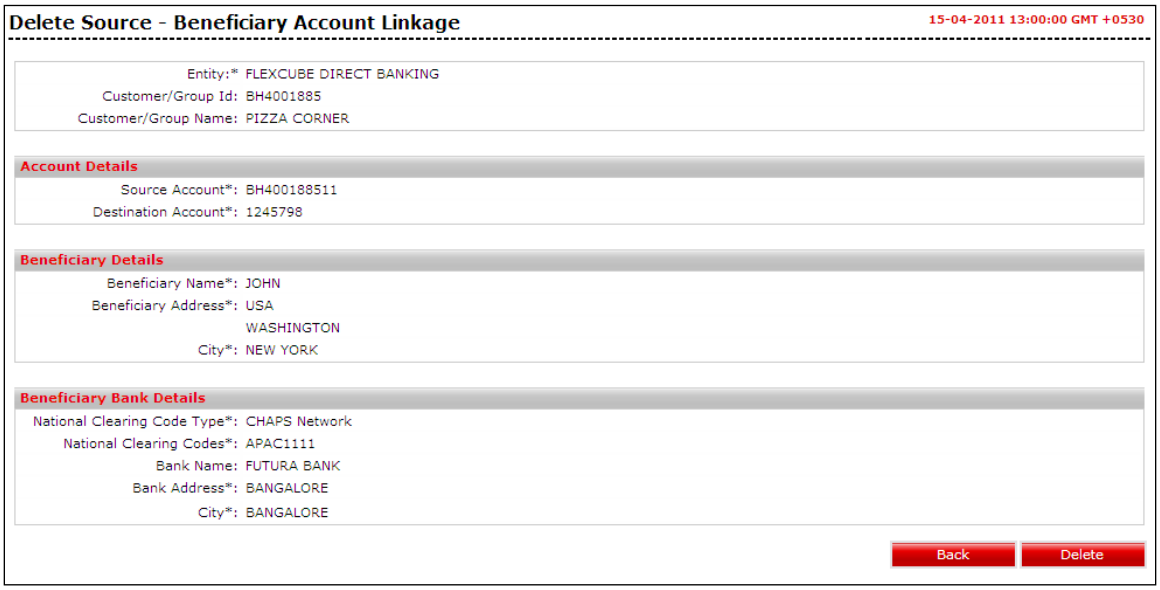
14. Click the radio button adjacent to the existing **Source Account** and **Beneficiary Account** that has to be deleted in the **Source-Beneficiary Account Linkage Details** screen.

Source - Beneficiary Account Linkage Details

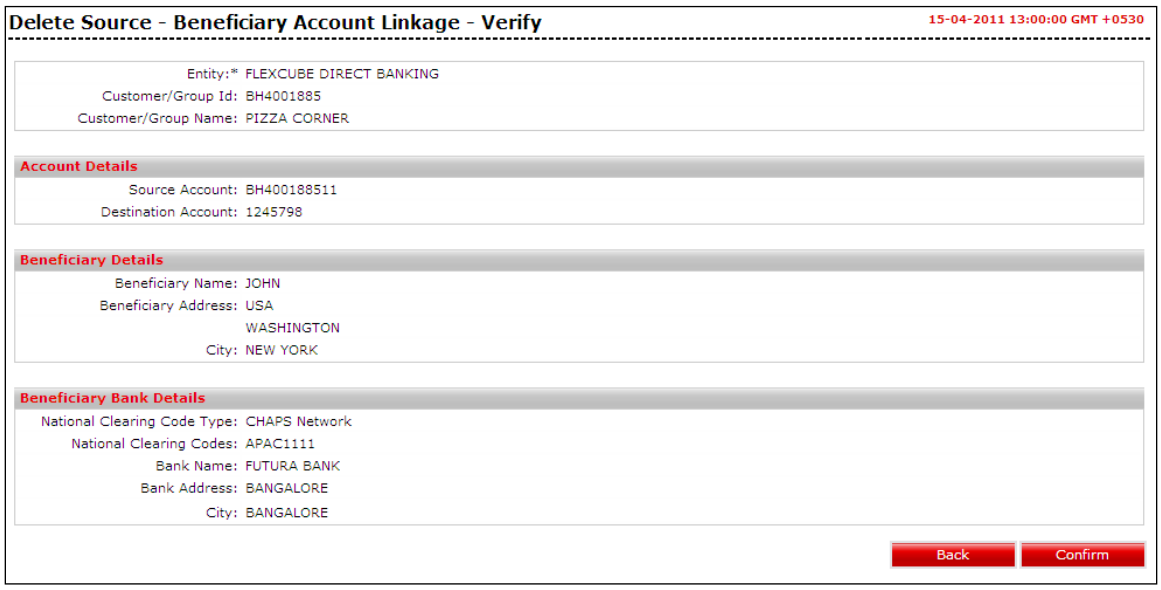


15. Click **Delete** button to delete the existing linkage between source account and beneficiary account. The system displays the **Delete Source - Beneficiary Account Linkage - Verify** screen.

Source - Beneficiary Account Linkage Details

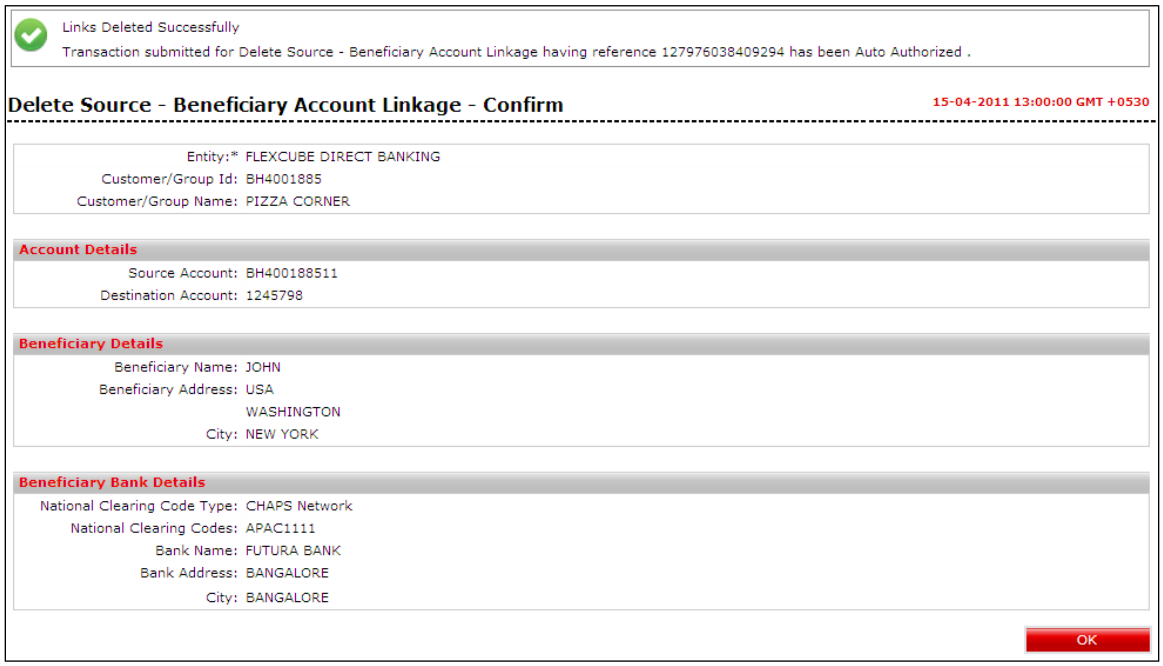


Delete Source - Beneficiary Account Linkage - Verify



16. Verify the source- beneficiary account linkage and click the **Confirm** button**.** The system displays the **Delete Source - Beneficiary Account Linkage - Confirm** screen

Delete Source - Beneficiary Account Linkage - Confirm

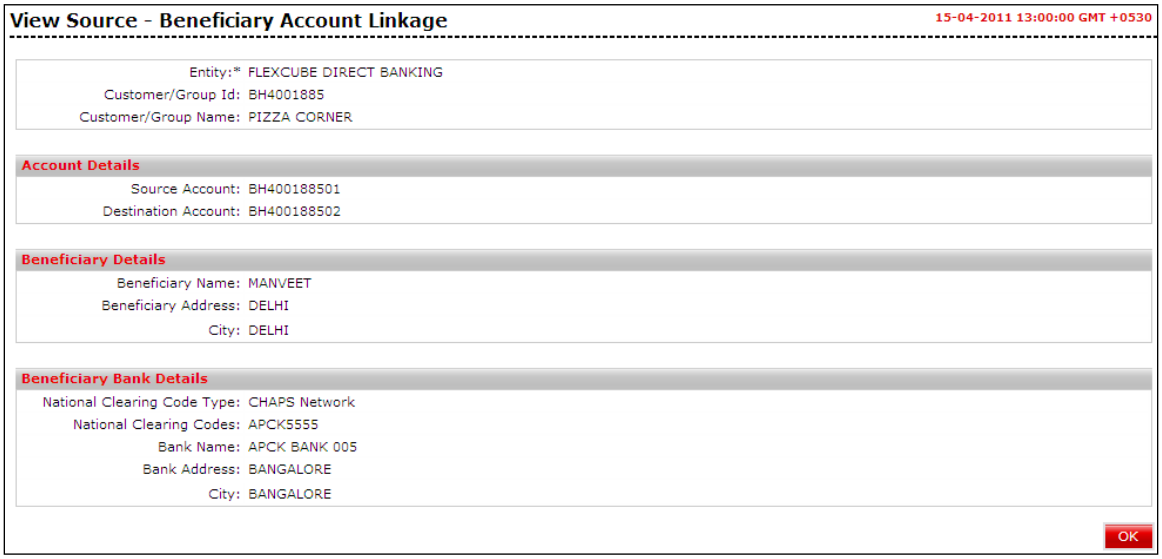


To view the details of source and beneficiary account linkage

17. Click the hyperlink of **Source Account** in the **Source - Beneficiary Account Linkage Details** screen to view the source account and details of the beneficiary account like

account number, Bank Name, Bank Branch, and Swift code. The system displays **View Source - Beneficiary Account Linkage** screen.

View Source - Beneficiary Account Linkage



Field Description

Field Name	Description
Entity	[Display] This field displays the name of the Entity.
Customer/ Group id/	[Display] This field displays the Customer/Group id.
Customer/ Group Name	[Display] This field displays the Customer/ Group Name.
Account Details	
Source Account	[Display] This field displays the source account which will be debited for the transfers.
Destination Account	[Display] This field displays the beneficiary account number that will be credited.
Beneficiary Details	

Field Name	Description
Beneficiary Name	[Display] This field displays the name of beneficiary .
Beneficiary Address	[Display] This field displays the address of the beneficiary .
City	[Display] This field displays the city of beneficiary.
Beneficiary Bank Details	
National Clearing Code Type	[Display] This field displays the national clearing code type.
National Clearing Codes	[Display] This field displays the national clearing code.
Bank Name	[Display] This field displays the bank name.
Bank Address	[Display] This field displays the bank address.
City	[Display] This field displays the city of the bank.

18. Click the **OK** button to return to the Source Beneficiary account Linkage.

5. Beneficiary Mapping

The Beneficiary Mapping to map the beneficiaries created as restricted beneficiaries to specific customers and specific users of a customer.

5.1. Map Beneficiary

To map the beneficiary

1. Navigate through the menus to **Beneficiary Maintenance >Beneficiary Mapping**. The system displays the **Beneficiary Mapping** screen.

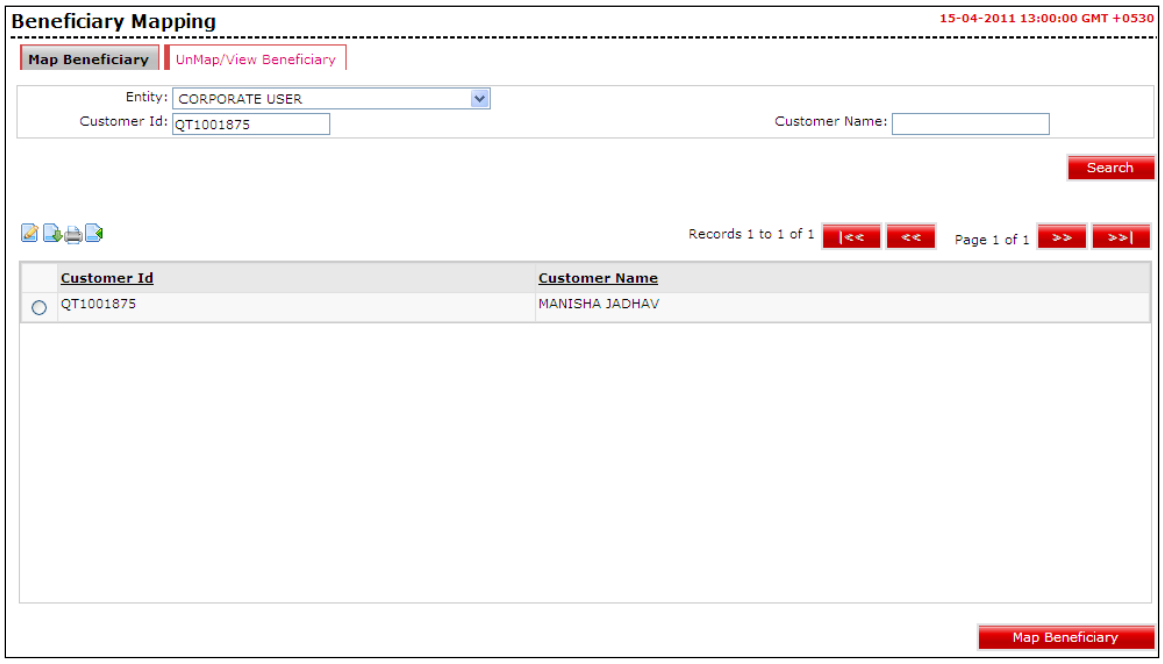
Beneficiary Mapping

Field Description

Field Name	Description
Entity	[Mandatory, Drop-Down] Select the appropriate user types from the drop-down list.
Customer Id	[Optional, Alphanumeric,20] Type the customer id to which beneficiary is to be mapped in this field.
Customer Name	[Optional, Alphanumeric,40] Type name of the customer to whom beneficiary is to be mapped in this field.

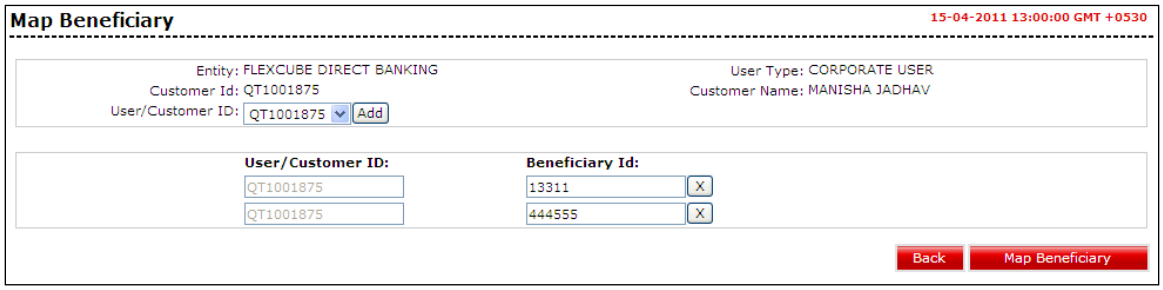
2. Enter the appropriate information in the relevant fields.
3. Click **Search** button. The system displays **Beneficiary Mapping** screen.

Beneficiary Mapping



4. Select the **Customer Id** radio button for which you want to map to the beneficiary.
5. Click **Map Beneficiary** button. The system displays **Map Beneficiary** screen.

Map Beneficiary



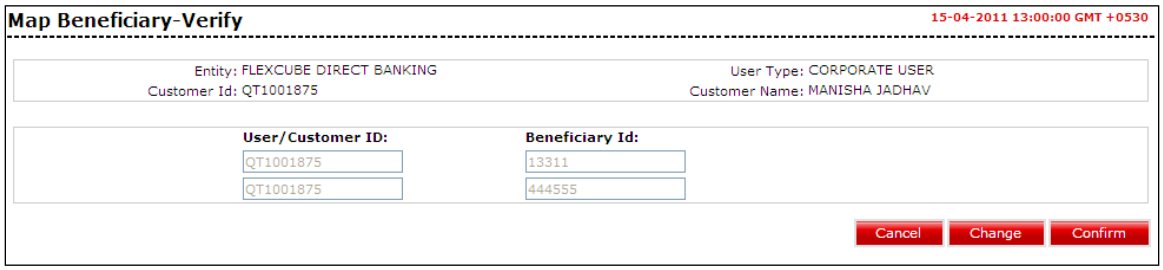
Field Description

Field Name	Description
Entity	[Display] This field displays the entity.
User Type	[Display] This field displays the type of user.

Field Name	Description
Customer Id	[Display] This field displays the customer id.
Customer Name	[Display] This field displays the name of the customer corresponding to the Customer Id.
User/Customer ID	[Mandatory, Drop-Down] Select the appropriate User/Customer id from the drop-down list.
User/Customer ID	[Display] This field displays the user/customer id.
Beneficiary ID	[Mandatory, Alphanumeric] Type the unique beneficiary id in this field.

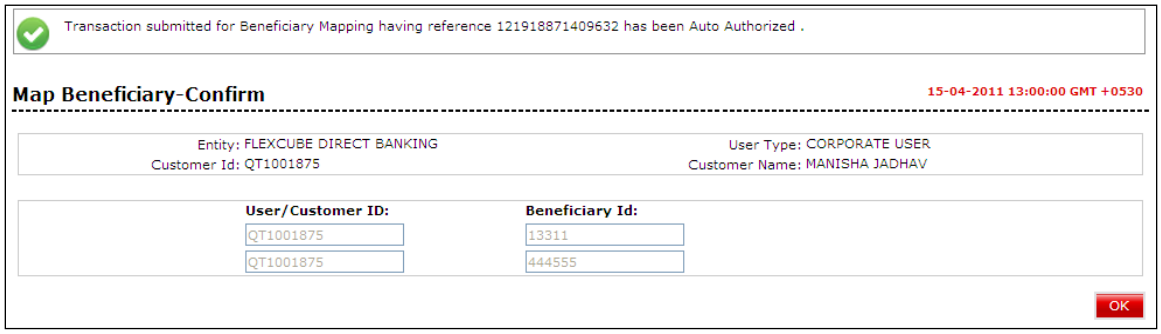
6. Click the Add button to add a row for beneficiary mapping, or click X to delete the corresponding row.
7. Click the **Map Beneficiary** button. The system displays **Map Beneficiary Verify** screen.
   OR
   Click the Back button to return to the previous screen.

Map Beneficiary Verify



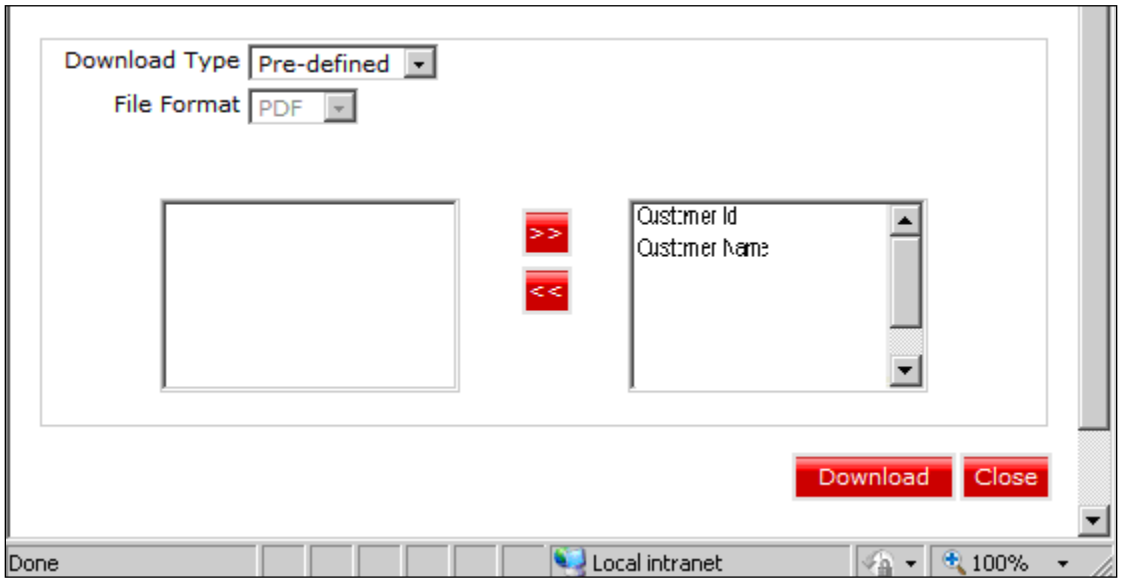
8. Click **Confirm** button. The system displays **Map Beneficiary Confirm** screen.

Map Beneficiary Confirm



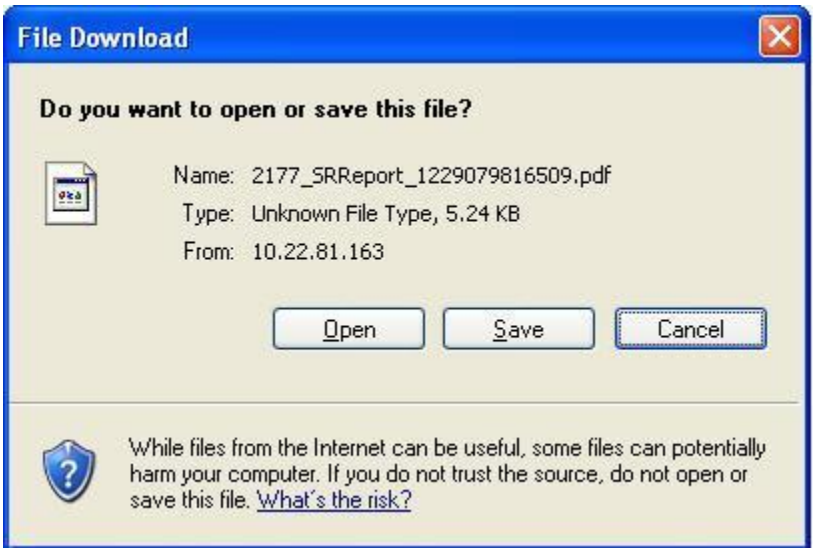
9. Click **OK** button. The system displays **Beneficiary Mapping** screen.
10. Click the button to edit the fields to be displayed
11. Click the button to fit all the fields in the screen.
12. To print a particular transaction, click the **Print** button.
13. To download a particular transaction, click the **Download** button. The system displays the **Download** screen.

Download



14. Select the appropriate fields to be downloaded.
15. Click the **Download** button. The system displays the **File Download** screen. OR Click the **Close** button to close the screen.

File Download



16. Click the **Open** button to open the file.
    OR
    Click the **Save** button to save the file.
    OR
    Click the **Cancel** button to close the screen.

5.2. Un-map Beneficiary

The Un-map Beneficiary allows to un-map the beneficiaries created as restricted beneficiaries to specific customers and specific users of a customer.

To un-map beneficiaries

1. Navigate through the menus to **Other Maintenances >Beneficiary Mapping**. The system displays the **Beneficiary Mapping** screen.

Beneficiary Mapping

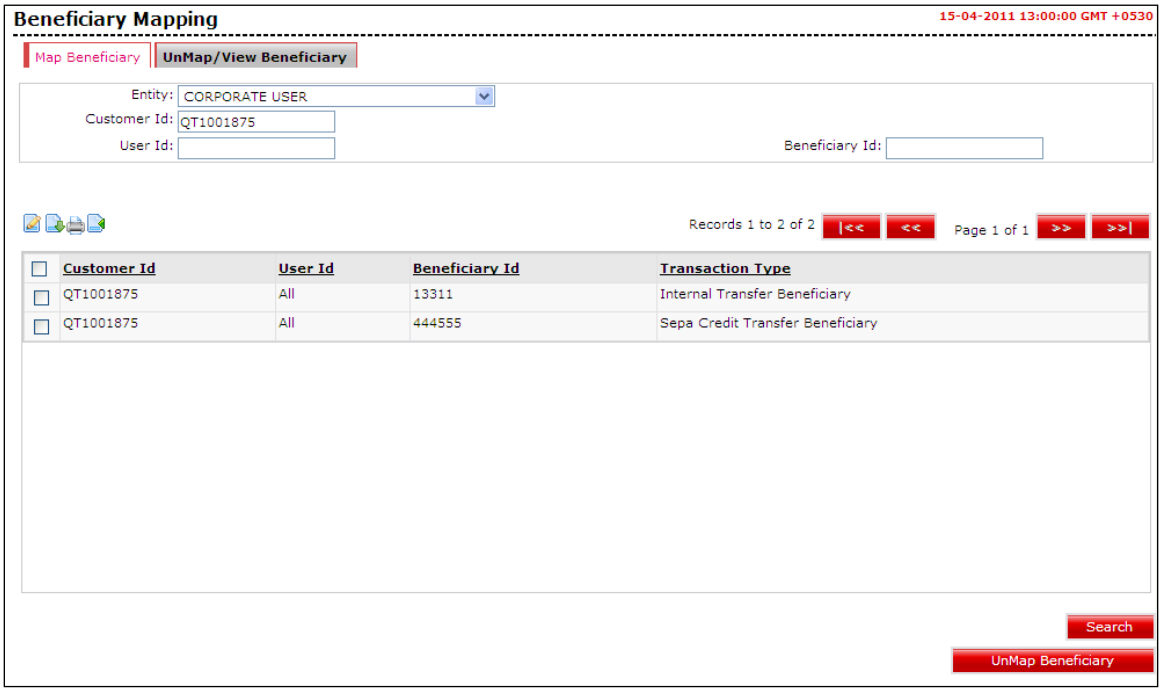
2. Click **Unmap / View Beneficiary** tab. The system displays **Beneficiary Mapping Unmap/View Beneficiary** screen.

Field Description

Field Name	Description
Entity	[Mandatory, Dropdown] Select the name of the Entity.
Customer id	[Optional, Alphanumeric,20] Type the customer id to which beneficiary is to be unmapped in this field.
User ID	[Optional, Alphanumeric] Type the user id in this field.
Beneficiary ID	[Optional, Alphanumeric] Type the unique beneficiary id in this field.

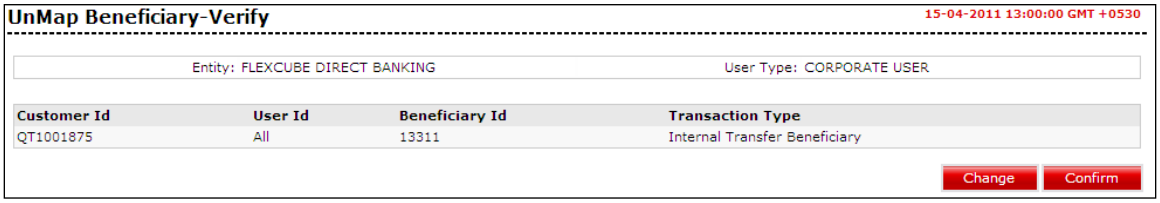
3. Enter the appropriate information in the relevant fields.
4. Click **Search** button. The system displays **Beneficiary Mapping** screen.

Beneficiary Mapping - Unmap/View Beneficiary



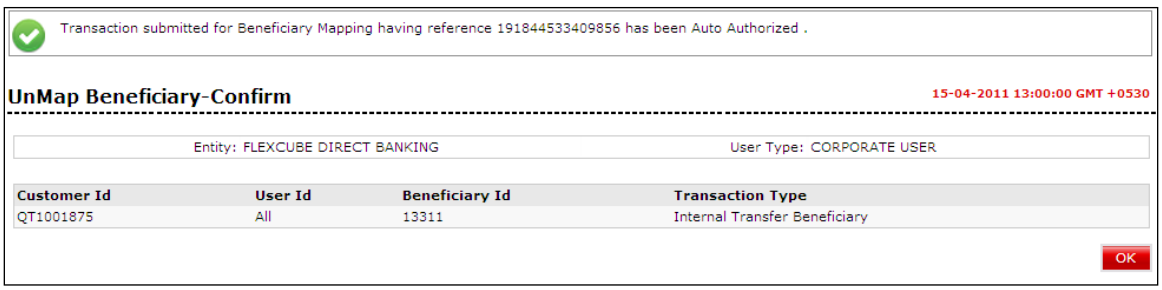
5. Select the **Customer Id** check boxyou want to unmap from the beneficiary.
6. Click **Unmap Beneficiary** button. The system displays **Unmap Beneficiary- Verify** screen.

Beneficiary Mapping Unmap Beneficiary- Verify



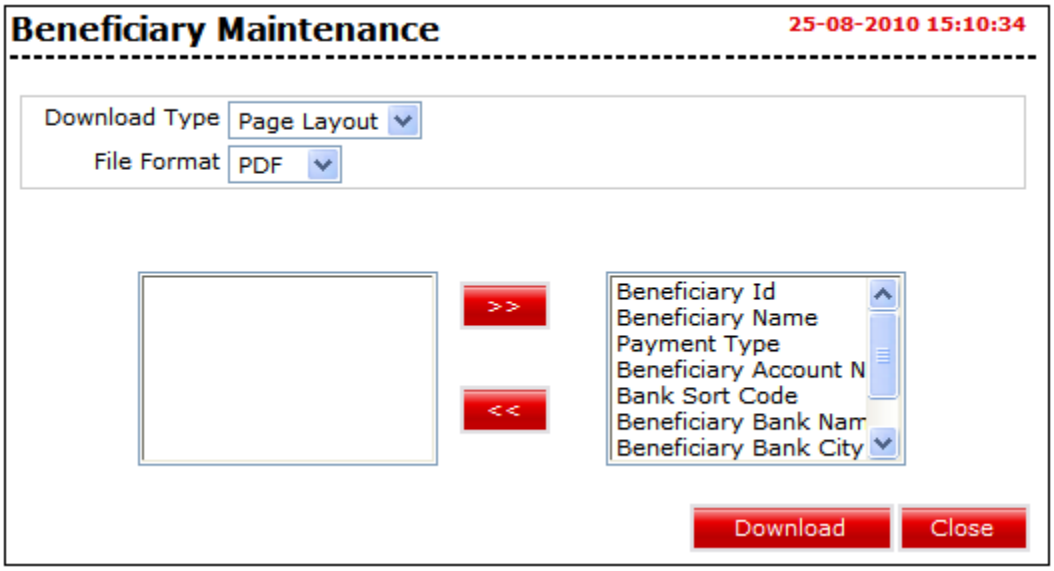
7. Click the **Confirm** button. The system displays **Unmap Beneficiary Confirm** screen.

Beneficiary Mapping Unmap Beneficiary- Confirm



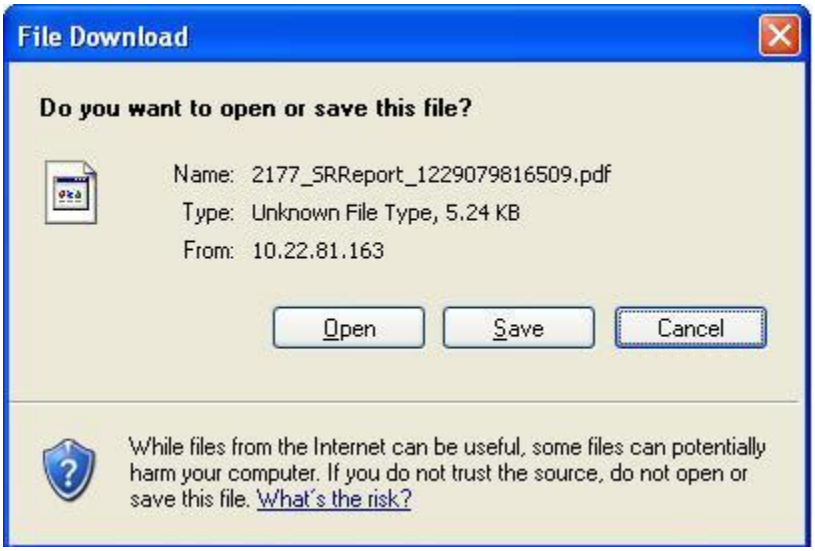
8. Click **OK** button. The system displays **Beneficiary Mapping** screen.
9. To print a particular transaction, click the **Print** button.
10. To download a particular transaction, click the **Download** button. The system displays the **Download** screen.

Download



11. Select the appropriate fields to be downloaded.
12. Click the **Download** button. The system displays the **File Download** screen. OR Click the **Close** button to close the screen.

File Download



13. Click the **Open** button to open the file.
    OR
    Click the **Save** button to save the file.
    OR
    Click the **Cancel** button to close the screen.